

# USDA FNA SNAP E&T STATE PLAN

| STATE NAME | STATE CODE | FEDERAL FISCAL YEAR | VERSION             |
|------------|------------|---------------------|---------------------|
| Nevada     | NV         | 2027                | Original Submission |

**FORM STATUS:** Approved on 09/23/2026 4:13 PM EDT

## KEY PROGRAM STAFF

Provide one contact person for the State E&T Program.

| Name                 | E-mail                                                           |
|----------------------|------------------------------------------------------------------|
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## AMENDMENT LOG

**NOTE:** THE AMENDMENT LOG IS ONLY APPLICABLE WHEN SUBMITTING AN AMENDMENT TO A STATE PLAN

## ACRONYMS

State agencies may consider including acronyms for the SNAP State agency, SNAP E&T program name, State's management information system, and SNAP E&T providers or contractors.

The below list includes common acronyms utilized within this plan.

| <b>Acronym</b> | <b>Definition</b>                         |
|----------------|-------------------------------------------|
| ABAWD          | Able-Bodied Adult without Dependents      |
| E&T            | Employment and Training                   |
| FNA            | Food and Nutrition Administration         |
| FNS            | Food and Nutrition Service                |
| FY             | Fiscal Year                               |
| GA             | General Assistance                        |
| ITO            | Indian Tribal Organization                |
| SNAP           | Supplemental Nutrition Assistance Program |
| TANF           | Temporary Assistance for Needy Families   |
| USDA           | United States Department of Agriculture   |
| WIOA           | Workforce Innovation and Opportunity Act  |

## SUMMARY OF PROGRAM

Provide the vision and mission of the State E&T program. In addition, describe how your State agency's E&T program meets the purpose of E&T which is to:

- Increase the ability of SNAP participants to obtain regular employment
- Meet State or local workforce needs

The Nevada Supplemental Nutrition Assistance Program Employment and Training Program (SNAPET) strives to provide voluntary participants with opportunities to develop the skills and competencies needed to obtain and retain sustainable employment in available in-demand careers. Nevada's SNAPET program offers job search training, supervised job search, job retention, and educational opportunities to SNAP recipients who volunteer to participate. The educational component focuses on increasing participants' marketable skills through training, certifications, or coursework that prepare them for in-demand careers requiring specialized knowledge or credentials. The job search training and supervised job search components assist participants in strengthening employability skills, including resume development, interviewing techniques, soft skills, application completion, and goal-setting for securing and maintaining employment. The job retention component supports newly employed participants in sustaining employment, achieving satisfactory performance in the workplace, and identifying opportunities for advancement. These components may operate independently or in combination to support participants in achieving sustainable employment outcomes.

Nevada operates a statewide voluntary SNAPET program, with component availability varying by geographic area. The Division of Social Services (DSS) has three (3) full-time SNAPET case managers and (2) Administrative Assistant positions located in Las Vegas, one (1) full-time SNAPET case manager in Henderson, and one (1) full-time SNAPET case manager in Reno providing employment and training services in their respective office areas. SNAP recipients in other areas of the state may volunteer to participate through their local DSS office. All DSS SNAPET staff are State of Nevada employees, and associated costs are allocated in accordance with the Division's federally approved cost allocation plan.

To improve access to information, DSS eligibility staff provide SNAP applicants and recipients with an overview of SNAPET during the initial certification and recertification interviews. This includes an explanation of available components, supportive services, and instructions for accessing the program if they choose to volunteer. Eligibility staff also screen applicants for program appropriateness and refer individuals who elect to participate. Once referred, participants engage in an assessment with a SNAPET Case Manager or third party provider. The information gathered during this assessment is used to determine the appropriate activity pathway, identify necessary supportive services, and develop the SNAPET Employment Plan.

SNAPET case managers or third-party provider staff attempt to contact participants at least every two weeks to monitor engagement and ensure the participant has the supports needed to progress. SNAPET case managers or third-party provider staff review and update the SNAPET Employment Plan at least every 90 days or more frequently as needed with the participant. Third-party providers offering the educational component review and update the SNAPET Employment Plan at the conclusion of each academic term, or as frequently as needed with the participant. All third-party providers update the SNAPET Employment Plan as agreed upon with DSS.

DSS Workforce Development Unit (WDU) staff cultivate partnerships with community organizations and employers who are willing to engage with the SNAPET population. These partnerships help

develop employment and training opportunities aligned with state and local labor market needs, thereby strengthening participants' pathways to employment.

Is the State's E&T program administered at the State or county level?

- ☒ State
- ☐ County

Provide the web addresses (URLs) of State E&T policy resources used such as handbooks and State administrative code, if available. Enter a single URL per row.

| URL                              | Resource Type                                                                   |
|----------------------------------|---------------------------------------------------------------------------------|
| <a href="#">Link to resource</a> | DSS Eligibility and Payments manual section A-800 (E&P MS A-800)                |
| <a href="#">Link to resource</a> | Nevada Revised Statutes (NRS) section for Public Assistance and Social Services |

## PROGRAM CHANGES

Summarize changes for the upcoming Federal fiscal year (FY) from the prior FY. Significant changes may include new initiatives, changes in funding or funding sources, policy changes, or significant changes to the number of partners or participants. Significant changes could include those made as a result of management evaluation findings or participation in program improvement initiatives, such as SNAP to Skills. It is not necessary to include changes made as a result of new Federal rulemaking.

Nevada is working to expand the SNAPET program within its existing network of contracted third-party providers, which includes the College of Southern Nevada (CSN), Great Basin College (GBC), Truckee Meadows Community College (TMCC), the University of Nevada Las Vegas (UNLV), Community Services Agency (CSA) Reno, and the Foundation for an Independent Tomorrow (FIT) through the intermediary Workforce Connections. Nevada is also exploring opportunities to broaden the third-party provider network by partnering with iFoster through the intermediary Workforce Connections.

In addition, Nevada continues to collaborate with both the Northern and Southern Workforce Development Boards to identify new partnership opportunities that align with regional labor market needs and support the continued expansion of SNAPET services statewide.

Nevada will review existing policies and procedures to identify opportunities for improvement. Any necessary updates will be implemented to strengthen program quality, enhance alignment with federal guidance, and improve service delivery to participants.

Highlight any changes from above that the State agency is making to the E&T program based on the prior year's performance, for instance changes made as a result of E&T outcome and participation data.

Nevada continues to work with the SNAPET third-party providers to grow their programs and increase participation. The review of existing policies and procedures will allow for program improvements with the goal of encouraging increased participation.

## CONSULTATION AND COORDINATION WITH THE WORKFORCE DEVELOPMENT SYSTEM

State agencies must design the E&T program in consultation with the State workforce development board and operate the E&T program through the statewide workforce development system (7 CFR 273.7(c)(5)). The goal of this section is to explain the relationship between the State agency and other organizations it plans to consult and coordinate with for the provision of services, including organizations in the statewide workforce development system. The statewide workforce development system refers to a network of providers, which may include government and the public sector; community-based organizations and non-profits; employers and industry; occupational training providers; and post-secondary institutions, such as community colleges. Please note the State workforce development board is an entity that establishes Regional strategic plans and sets funding priorities for their area. They are distinct from State workforce agencies.

### Consultation

Consultation with the workforce development system generally includes discussions to learn about services provided in the community and how each organization functions and coordinates with others in the community. State agencies can demonstrate they consulted with their State workforce development board by noting the dates of conversations, who they spoke with, what they spoke about, and how they incorporated this information into the design of their E&T program.

Did the State agency consult the State workforce development board?

☒

Yes

☐

No

Describe how the State agency consulted with the State workforce development board in designing its SNAP E&T program. Include the names, dates and outcomes of the consultation.

| Date       | State Workforce Development Board Name                                                   | Title(s) of Person Consulted | Outcome of Consultation                                                                                      |
|------------|------------------------------------------------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------|
| 10/15/2025 | State Workforce Development Board                                                        | Board and Advisory Members   | Governor's Workforce Development Board (GWDB) – Main Board & Executive Board - Please see above.             |
| 10/28/2025 | Governor's Workforce Development Board Barriers and Underserved Populations Subcommittee | Board and Advisory Members   | Governor's Workforce Development Board Barriers and Underserved Populations Subcommittee - Please see above. |
| 11/19/2025 | Governor's Workforce Development Board Childcare Subcommittee                            | Board and Advisory Members   | Governor's Workforce Development Board Childcare Subcommittee - Please see above.                            |

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| 11/21/2025 | Governor's Workforce Development Board<br>Employer Engagement & Economic Development Subcommittee | Board and Advisory Members           | DSS participates and is a member on the GWDB Employer Engagement & Economic Development Subcommittee whose purpose is to bridge the gap between state workforce training and the needs of local employers to drive regional economic growth.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 12/10/2025 | P-20 to Workforce Research Data System (NPWR)                                                     | Advisory Committee Chair, Vice Chair | P-20 to Workforce Research Data System (NPWR) - Please see above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 12/17/2025 | State Workforce Development Board                                                                 | Board and Advisory Members           | <p>Governor's Workforce Development Board (GWDB) – Main Board &amp; Executive Board<br/>The DSS Manager for Workforce Development is a member of the Governor's Workforce Development Board (GWDB). The Board meets at least quarterly to discuss workforce development issues and changes within Nevada, including high-growth industry sectors, as well as aligning the state's economic development goals with education, labor, and public training initiatives to foster a skilled and diverse workforce. The Board works alongside the Governor's Office of Economic Development (GOED) and industry sector partners. DSS along with all the WIOA Title partners submits and presents a report of ongoing and upcoming activities for the Governor's Workforce Development Board. This allows all partners and the Board to ask questions and assist with program alignment. Reflecting this shared commitment, the SNAP program is part of the combined WIOA State Plan.</p> <p>As an active member of the State Workforce Board, the Division continues to prioritize alignment with the Governor's core workforce development goals, specifically focusing on upskilling and educational pathways tailored to high-growth industries. This continuous collaboration ensures that SNAPET remains coordinated</p> |

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|            |                                   |                            | <p>with other workforce programs operating across Nevada. Through ongoing partnership with State Workforce Board members and regional stakeholders, in demand occupations for each geographic area of the state are identified. Based on this labor market information, Nevada's institutions within the Nevada System of Higher Education (NSHE) develop and refine curriculum to provide training opportunities that prepare individuals to meet the workforce needs of local employers. DSS also regularly attends the quarterly GWDB Executive Board meetings, this is the primary administrative and steering body responsible for overseeing all other subcommittees and setting the high-level policy direction for Nevada's workforce system.</p> <p>DSS participates and is a member on multiple GWDB subcommittees or state plan work groups including Barriers and Underserved Populations Subcommittee, Strategic Planning Subcommittee, Employer Engagement and Economic Development Subcommittee, and Childcare Subcommittee, which meet on a regular basis. Participation in these groups has enabled SNAPET to better align its efforts with statewide workforce initiatives and ensure integration within the WIOA State Plan, promoting stronger cross program coordination. Through the Manager for Workforce Development, the Division collaborates closely with the State Workforce Board to support effective workforce programming and strengthen partnerships across agencies.</p> |
| 01/21/2026 | State Workforce Development Board | Board and Advisory Members | Governor's Workforce Development Board (GWDB) – Main Board & Executive Board - Please see above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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| 02/04/2026 | Governor's Workforce Development Board Barriers and Underserved Populations Subcommittee       | Board and Advisory Members | Governor's Workforce Development Board Barriers and Underserved Populations Subcommittee - Please see above.                                                                                                                                                                          |
| 02/19/2026 | State Workforce Development Board                                                              | Board and Advisory Members | Governor's Workforce Development Board (GWDB) – Main Board & Executive Board - Please see above.                                                                                                                                                                                      |
| 03/11/2026 | Governor's Workforce Development Board Strategic Planning Subcommittee                         | Board and Advisory Members | It is a key working group under the GWDB in Nevada, tasked with developing and refining the state's overarching workforce plans and evaluating performance metrics. It ensures that training and educational programs align with Nevada's economic development goals.                 |
| 03/18/2026 | State Workforce Development Board                                                              | Board and Advisory Members | Governor's Workforce Development Board (GWDB) – Main Board & Executive Board - Please see above.                                                                                                                                                                                      |
| 03/27/2026 | Governor's Workforce Development Board Employer Engagement & Economic Development Subcommittee | Board and Advisory Members | Governor's Workforce Development Board Employer Engagement & Economic Development Subcommittee - Please see above.                                                                                                                                                                    |
| 04/16/2026 | State Workforce Development Board                                                              | Board and Advisory Members | Governor's Workforce Development Board (GWDB) – Main Board & Executive Board - Please see above.                                                                                                                                                                                      |
| 04/22/2026 | Governor's Workforce Development Board Barriers and Underserved Populations Subcommittee       | Board and Advisory Members | Governor's Workforce Development Board Barriers and Underserved Populations Subcommittee - Please see above.                                                                                                                                                                          |
| 05/27/2026 | Governor's Workforce Development Board Childcare Subcommittee                                  | Board and Advisory Members | DSS participates and is a member on the GWDB Childcare Subcommittee whose primary mission is to treat childcare as a critical economic driver, creating actionable strategies to lower childcare barriers so more parents can successfully enter and remain in the state's workforce. |
|            |                                                                                                |                            |                                                                                                                                                                                                                                                                                       |

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| 06/12/2026 | Governor's Workforce Development Board Employer Engagement & Economic Development Subcommittee | Board and Advisory Members           | Governor's Workforce Development Board Employer Engagement & Economic Development Subcommittee - Please see above.                                                                                                                                                                                                                                                                                     |
| 06/18/2026 | State Workforce Development Board                                                              | Board and Advisory Members           | Governor's Workforce Development Board (GWDB) – Main Board & Executive Board - Please see above.                                                                                                                                                                                                                                                                                                       |
| 07/17/2026 | P-20 to Workforce Research Data System (NPWR)                                                  | Advisory Committee Chair, Vice Chair | DSS participates in the Nevada P-20 to Workforce Research Data System (NPWR) which is a statewide collaborative body mandated to assist in the coordination, management, and collaborative research of Nevada's longitudinal educational and workforce data. It links early childhood, K-12, higher education, and workforce data to help stakeholders track career pathways and labor force outcomes. |
| 07/22/2026 | Governor's Workforce Development Board Barriers and Underserved Populations Subcommittee       | Board and Advisory Members           | DSS participates and is a member on the GWDB Barriers and Underserved Populations Subcommittee. The mission is to identify systemic obstacles to employment and build career pathways for Nevadans who are historically left behind or underrepresented in the workforce.                                                                                                                              |

## Coordination

Coordination with the workforce development system consists of efforts to partner with workforce providers to directly serve SNAP E&T participants or to align the flow or types of services offered across programs.

Describe any special State initiatives (i.e. Governor-initiated or through State legislation) that include SNAP E&T. Describe any efforts taken by the State agency to coordinate these programs, services, partners, and/or activities with the State's E&T program.

EmployNV is Nevada's statewide "One Stop" workforce initiative, designed to provide job seekers with streamlined access to employment, training, and education services within their communities. EmployNV Career Centers and hubs are user friendly locations throughout the state that offer a wide range of services, including job listings, job placement assistance, work registration, labor market and career information, assessments, unemployment insurance information, resume support, and referrals to

partner programs. Currently, twenty two (22) EmployNV Career Centers and hubs operate across Nevada.

The Division refers SNAPET participants to EmployNV Career Centers and hubs based on individual needs to ensure access to comprehensive workforce services that complement SNAPET activities. Additionally, the Division has staff co located at EmployNV Career Centers and affiliated library sites in Las Vegas, as well as at the EmployNV Career Center in Reno. This co location model enhances collaboration among workforce partners and supports warm handoffs for SNAPET participants. It also provides participants with expanded access to resources such as computer labs, workshops, and direct connections to employers.

Integrating SNAPET within the EmployNV system strengthens coordination across workforce programs and increases participant's opportunities for skill development, employment planning, and successful labor market attachment.

Describe the extent to which the State agency is carrying out SNAP E&T programs in coordination with title I programs under the Workforce Innovation and Opportunity Act (WIOA).

In Nevada, the SNAP program is part of the combined WIOA State Plan. The Division participates actively on multiple State Workforce Development Board subcommittees and workgroups, including the Barriers and Underserved Populations Subcommittee, Strategic Planning Subcommittee, Employer Engagement and Economic Development Subcommittee, Executive Committee, and Childcare Subcommittee. These groups meet regularly and provide ongoing opportunities for cross program coordination and alignment with WIOA Title I activities.

Participation in these bodies allows SNAPET to align strategies with statewide workforce initiatives and ensure that SNAPET priorities are incorporated into the WIOA State Plan. Through the Division's Manager for Workforce Development, SNAPET collaborates closely with the State Workforce Board to support effective workforce programming and foster strong coordination among partner agencies. As an active member of the State Workforce Board, the Division helps support statewide alignment with the Governor's workforce priorities, including the emphasis on education and skills development. Workforce partners and the Board jointly identify in demand occupations across Nevada's diverse geographic regions. Based on these labor market priorities, institutions within the Nevada System of Higher Education (NSHE) design and refine curriculum that prepares individuals for high demand occupations.

SNAPET program design directly reflects this coordination. Nevada continues to prioritize educational partnerships with NSHE institutions to expand training opportunities for SNAP participants interested in pursuing in demand careers. Additionally, Nevada offers a job search training component that may be paired with education services or used independently for participants ready to enter the workforce. The Division's involvement with the State Workforce Board has strengthened relationships with NSHE, the northern and southern local workforce development boards, and other WIOA Title I partners.

This partnership infrastructure supports program expansion and improves service delivery across the state. Coordination also occurs operationally through co location. The Division has SNAPET staff located in EmployNV Career Centers and affiliated library sites in Las Vegas, as well as at the EmployNV Career Center in Reno. The Belrose District Office is an affiliated EmployNV Career Center as well. Co location enables warm handoffs to WIOA Title I partners, increases access to resources such as computer labs and career services, and ensures SNAPET participants are connected seamlessly to the broader workforce system.

Is SNAP E&T included as a partner in the State's WIOA Combined Plan?

☒ Yes

☐ No

Describe how the State agency is coordinating with TANF/GA programs, services, partners, and/or activities. Describe any TANF/GA special initiatives targeting specific populations and any actions taken to coordinate with these efforts.

Nevada coordinates SNAPET services with the Temporary Assistance for Needy Families (TANF) program through the New Employees of Nevada (NEON) Program, which serves as Nevada's TANF Employment and Training initiative. Nevada operates a "mini" simplified SNAPET structure in which non exempt SNAP recipients who receive TANF are required to participate in NEON instead of SNAPET. This approach ensures that TANF participants engage in a comprehensive set of employment and training activities designed to support sustainable employment.

The NEON Program offers a full range of work focused services, including work experience, job search, job readiness training, on the job training, community service placements, and vocational education. NEON also provides access to a broader set of support services, such as domestic violence services, substance use treatment, mental health services, and individualized training contracts tailored to participant needs. SNAP E&T funds are not used to support NEON activities.

SNAPET and NEON operate within the same case management system, which enables seamless transitions between programs. When a SNAPET participant becomes TANF eligible and transitions into NEON, the system automatically updates the participant's case to reflect NEON requirements without disruption in services. Likewise, when an individual exits NEON and is identified as needing continued employment and training support, they are informed about SNAPET and offered the opportunity to volunteer for ongoing services.

This coordinated approach ensures that individuals receive consistent, continuous, and appropriately tailored workforce support as their circumstances change. Collaboration between SNAPET and NEON strengthens service continuity, reduces duplication, and helps participants progress toward long term employment and self sufficiency.

Describe how the State agency is coordinating its SNAP E&T program with any other Federal or State employment program (e.g. HUD, child support, re-entry, refugee services).

DSS coordinates its SNAPET program with several federal, state, and local employment programs to enhance service delivery and support participant progress toward self sufficiency. Coordination efforts focus on ensuring that SNAP participants have access to a comprehensive range of training, employment, and supportive services across multiple systems.

DSS collaborates with the Department of Employment, Training and Rehabilitation (DETR), including the Career Enhancement Program, Vocational Rehabilitation, and the Division of Employment Security. These programs provide job training, employment supports, and unemployment services that complement SNAPET activities. DSS also works closely with WIOA Title I partners to expand access to education and training opportunities for participants.

EmployNV, Nevada's statewide workforce development system, is a key partner in coordinating employment services. EmployNV Career Centers provide job seekers with access to job listings, individualized job search assistance, training information, and a comprehensive array of workforce services. SNAPET staff assist participants with EmployNV registration and refer them to job postings, workshops, and training opportunities available through the system.

The Division also coordinates with the New Employees of Nevada (NEON) Program, which serves TANF participants. Individuals requiring continued employment and training services after exiting NEON may be referred to SNAPET for ongoing support.

Coordination with these programs is supported through interagency meetings, shared initiatives, and staff participation in workforce development collaborations. While many referrals are informal and follow the standard intake processes of partner agencies, ongoing communication ensures that SNAPET participants are made aware of relevant services and opportunities. These partnerships help create an integrated service network that offers participants multiple pathways toward employment and economic stability.

## CONSULTATION WITH INDIAN TRIBAL ORGANIZATIONS (ITOs)

State agencies are required to consult with Tribes about the SNAP State Plan of Operations, which includes the E&T State Plan, per 7 CFR 272.2(b) and 272.2(e)(7). The consultations must pertain to the unique needs of Tribal members. State agencies are required to document the availability of E&T programs for Tribal members living on reservations in accordance with 7 CFR 273.7(c)(6)(xiii). The goal of this section is to describe how the State agency consulted with Indian Tribal Organizations (ITOs), describe the results of the consultation, and document the availability of E&T programs for Tribal members living on reservations.

Did the State agency consult with ITOs in the State?

- ☒ Yes
- ☐ Yes, but not all ITOs
- ☐ No
- ☐ There are no ITOs in my State

List the ITOs consulted and describe the outcomes of the consultation(s). Provide specific examples of how the State agency incorporated feedback from ITOs into the design of the E&T program (e.g. unique supportive service, new component, in-demand occupation). Include the title of the person you consulted and the date.

| Date       | Name of ITO                    | Title(s) of Person Consulted | Outcome of Consultation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------|--------------------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10/08/2025 | Inter-Tribal Council of Nevada | Executive Director           | Nevada consults with tribal organizations in Nevada for SNAPET in two forums. The SNAPET program has requested to be a standing agenda item at the quarterly Tribal Consultation meetings to discuss the benefits of the SNAPET program and how to access these services. In addition, DSS requests feedback about program improvements to better serve tribal members. A statewide quarterly in-person/virtual meeting is held, and the Division Tribal Liaison presents changes in policy and caseload information. The tribal representatives can discuss any topic which impacts their tribal members. All Nevada tribal organizations are invited to attend this meeting. Tribal Organizations |

can contact the Division's Tribal Liaison at any time to discuss any concerns or questions they may have by phone or email.

On October 8, 2025, DSS attended the quarterly Tribal Consultation meeting. During the meeting we expressed interest in exploring partnerships with local tribal communities and solicited suggestions on how SNAPET can support tribal workforce efforts and complement existing tribal programs. We shared information about the SNAPET program, component offerings, and federal reimbursement opportunities for tribal organization partners. No questions or feedback for SNAPET were received during the meeting.

On January 14, 2026, DSS attended the quarterly Tribal Consultation meeting. We discussed the activity options for SNAPET participants and emphasized the desire to collaborate with tribal organizations in program development and tailoring. No questions or feedback for SNAPET were received during the meeting.

On April 8, 2026, DSS attended the quarterly Tribal Consultation meeting. During the meeting we discussed the addition of an intermediary, Workforce Connections, who brought on Foundation for an Independent Tomorrow as a third-party provider in Southern Nevada. We also talked about finalizing the partnership to bring on Community Services Agency Reno as a third-party provider in Northern Nevada. We also discussed the benefits of having expanded partnerships across the state and increasing options for SNAPET participants. Requested feedback and input as we develop our next SNAPET State Plan. One question

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|------------|--------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                    |                       | <p>was received for SNAPET during the meeting regarding how interested individuals could contact the SNAPET program to enroll. Program contact information was shared. No other feedback for SNAPET was received during the meeting.</p> <p>On July 8, 2026, DSS attended the quarterly Tribal Consultation meeting. Ahead of the meeting on May 29, 2026, the SNAPET State Plan was shared with all Tribal Consultations attendees by the DSS Tribal Liaison via email requesting they review the document and provide feedback on how to improve the program to better assist tribal members who may be interested in participating in the SNAPET program. On June 1, 2026, the SNAPET State Plan was also shared via email with the Nevada Office of Minority Health and Equity (NOMHE) list serv network. No comments or feedback were received from tribal members.</p> <p>During the consultation meeting, we discussed the goal of the SNAPET program, the component offerings and the focus of each component. We announced that we were working to develop the SNAPET State Plan for the next federal fiscal year and welcome any comments or questions as we move forward. We advised that Western Nevada College has chosen not to continue as a SNAPET partner. However, explained that we have executed contracts with Community Services Agency in Reno and Workforce Connections in Southern Nevada, which has contracted with Foundation for an Independent Tomorrow to deliver SNAPET services. No questions or comments were received for SNAPET.</p> |
| 01/14/2026 | Reno-Sparks Indian | Titles include Tribal | Please see above.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|-------------------|
|            | Colony, Summit Lake Paiute Tribe, Te-Moak Shoshone Tribe, Battle Mountain Indian Colony, Elko Band Council, South Fork Indian Colony, Wells Indian Colony, Timbisha Shoshone Tribe, Walker River Paiute Tribe                                                  | Representative, Tribal Chairperson, and/or Tribal Director                       |                   |
| 04/08/2026 | Washoe Tribe of Nevada & California, Carson Indian Colony, Dresslerville Indian Colony, Stewart Indian Community, Woodfords Indian Community, Winnemucca Colony Council, Yerington Paiute Tribe, Yomba Shoshone Tribe, Nevada Indian Commission                | Titles include Tribal Representative, Tribal Chairperson, and/or Tribal Director | Please see above. |
| 07/08/2026 | Duck Valley Shoshone-Paiute Tribe, Duckwater Shoshone Tribe, Ely Shoshone Tribe, Fallon Paiute-Shoshone Tribe, Fort McDermitt Paiute Tribe, Fort Mojave Tribe, Las Vegas Paiute Tribe, Lovelock Paiute Tribe, Moapa Band of Paiutes, Pyramid Lake Paiute Tribe | Titles include Tribal Representative, Tribal Chairperson, and/or Tribal Director | Please see above. |

Specify any ITOs where E&T services are provided.

N/a

Will the State agency be seeking enhanced reimbursement for E&T services (75%) for ITO members who are residents of reservations, either on or off the reservation?

☐ Yes

☒ No

## UTILIZATION OF STATE OPTIONS

State agencies have the flexibility to implement policy options to adapt and meet the unique needs of State populations. Check which options the State agency will implement.

Does the State agency offer an E&T program statewide?

☒ Yes

☐ No

Indicate the type of E&T program the State agency operates.

☐ Mandatory per 7 CFR 273.7(e)

☒ Voluntary per 7 CFR 273.7(e)(5)(i)

☐ Combination of mandatory and voluntary

Does the State agency serve the following populations? Select all that apply.

☒ Applicants per 7 CFR 273.7(e)(2)

☒ Exempt members of zero benefit households that volunteer for SNAP E&T per 7 CFR 273.10(e)(2)(iii)(B)(7)

☒ Categorically eligible households per 7 CFR 273.2(j)

Does the State agency enable ABAWDs to regain SNAP eligibility through E&T and verify that the ABAWD will meet the work requirement within 30 days?

☒ Yes

☐ No

## CHARACTERISTICS OF INDIVIDUALS SERVED BY E&T

State agencies are required to include information about the categories and types of individuals they plan to exempt from mandatory E&T participation (7 CFR 273.7 (c)(6)(iv)), as well as the characteristics of the population they plan to place in E&T (7 CFR 273.7 (c)(6)(v)).

What are the characteristics of the population the State agency intends to serve in E&T (e.g. target population)? This question applies to both mandatory and voluntary participants.

- ☐ ABAWDs
- ☐ Homeless
- ☐ Veterans
- ☐ Students
- ☐ Single parents
- ☐ Returning citizens (aka: ex-offenders)
- ☐ Underemployed
- ☐ Those that reside in rural areas
- ☐ SNAP recipient 16 years of age and older

### Estimated Participant Levels

Project participation in E&T for the upcoming Federal fiscal year. In determining the estimated participation, it is important to be as accurate as possible. As appropriate, projections should be based upon actual figures from the current Federal fiscal year.

| QUESTION                               | RESPONSE FIELD |
|----------------------------------------|----------------|
| Anticipated number of work registrants | 118,639        |

### State Exemptions

List State exemptions from E&T and the participation, such as individuals to be exempted under each category.

| EXEMPTION                                | TOTAL INDIVIDUALS |
|------------------------------------------|-------------------|
| All Work Registrants (Voluntary Program) | 118,639           |

| QUESTION                                                             | RESPONSE FIELD |
|----------------------------------------------------------------------|----------------|
| Total estimated number of work registrants exempt from mandatory E&T | 118,639        |
| Percent of all work registrants exempt from E&T                      | 100.00%        |

### ABAWDs

| QUESTION                                                                                              | RESPONSE FIELD |
|-------------------------------------------------------------------------------------------------------|----------------|
| Anticipated number of ABAWDs in the State                                                             | 157,685        |
| Anticipated number of ABAWDs in waived areas of the State                                             | 329            |
| Anticipated number of ABAWDs to be exempted under the State's ABAWD discretionary exemption allowance | 0              |
| Anticipated number of ABAWDs in the State who meet the criteria under 7 CFR 273.7(d)(3)(i)            | 157,356        |

### E&T Participants

| QUESTION                                         | RESPONSE FIELD |
|--------------------------------------------------|----------------|
| Anticipated number of mandatory E&T participants | 0              |
| Anticipated number of voluntary E&T participants | 1,218          |
| Total anticipated number of E&T participants     | 1,218          |
| Anticipated number of ABAWDs to be served in E&T | 257            |

How frequently will the State plan to re-evaluate these exemptions from mandatory E&T?

- ☐ Annually
- ☐ Bi-annually
- ☒ Other

Explain how frequently the State plans to re-evaluate these exemptions from mandatory E&T.

Nevada is a voluntary state; all work registrants are exempt from mandatory E&T participation.

## ORGANIZATIONAL RELATIONSHIPS

State agencies are required to include information on the organizational relationship between the units responsible for certification and the units operating the E&T components, including units of the statewide workforce development system, if available. For the purposes of the questions below, E&T providers are considered to include units of the statewide workforce development system. FNA is specifically interested in ensuring that the lines of communication are efficient and that, if applicable, noncompliance with mandatory E&T is reported to the certification unit within 10 working days after the noncompliance occurs, per 7 CFR 273.7(c)(4). State agencies must also include information on the relationship between the State agency and other organizations it plans to coordinate with for the provision of services.

The following questions are about how the E&T program is structured in your State agency.

Indicate which division within the SNAP State agency is responsible for the E&T program. (i.e. establishes E&T policy, contracts for E&T services, monitors providers). For example, explain if the E&T program unit is separate from the SNAP certification unit, and if there are separate E&T units at the county level.

The Nevada DSS administers the SNAPET program at a state level. There are multiple units that have administration responsibilities of the program. The program specialist staff in the Employment and Supportive Services (ESS) unit are responsible for the SNAPET policy, monitoring SNAPET subawards, reviewing and initiating payment for invoices received and completing program reporting requirements. Also, the ESS unit is responsible for the staff responsible for providing the SNAPET services to the program participants. The Facilities, Allocations/Audit and Contract Team (FACT) unit establishes and audits subawards with partners and monitors subawards. The Fiscal Unit is responsible for completing payments for invoices and fiscal related activities.

How does the E&T unit coordinate and communicate on an ongoing basis with the units responsible for certification policy?

The Employment and Support Services (ESS) unit and the Eligibility and Payments (E&P) unit have open communication via telephone, in-person, email, and Microsoft Teams. Also, the administrative staff for the ESS, E&P and Field Operations have weekly meetings to discuss program information. All Policy Transmittals, Informational Memos, and Policy and Procedure documents issued by ESS and/or E&P are issued to all agency staff.

ESS conducts regularly scheduled meetings with the SNAPET field operations staff to review policy, operational procedures, and issues affecting both eligibility and certification activities and program participants. The SNAPET field operations staff have a specified monitored email address to report changes to SNAP eligibility staff.

Describe the State's relationships and communication with intermediaries or E&T providers.

Nevada's SNAPET program maintains regular and structured communication with its intermediaries and third party providers to ensure effective coordination and consistent service delivery. Program staff communicate with partners primarily through phone, email, and Microsoft Teams. Participant management and eligibility monitoring are supported through shared spreadsheets or data tables, which are updated at least monthly and more frequently when needed. Meetings are held on an as needed basis to discuss program updates, address invoicing or administrative questions, and provide technical

assistance. As Nevada operates a voluntary SNAPET program, ongoing participant engagement is monitored to ensure individuals remain actively involved in assigned components.

When a participant exits the program, the third party provider reports the change in status to DSS. SNAP eligibility is verified monthly to confirm continued participation. If a provider determines that an individual is not a good fit for their specific program or component, the provider notifies DSS within 10 days of that determination. DSS then evaluates whether the participant may be better suited for another E&T component or should be referred to additional community programs. DSS SNAP E&T case managers notify participants verbally or in writing within 10 days of the provider's determination and work with the participant to identify an appropriate next step. Providers may also transition participants to other components or services within their own organization when appropriate.

Describe how the State agency shares new policies, procedures, or other information with the intermediary or other E&T provider.

DSS communicates new policies, procedures, and other relevant information to the intermediary and E&T providers primarily through email notifications. When additional clarification or discussion is needed, these updates are reviewed during status update meetings that are conducted via Teams or in person.

Describe how the State agency, intermediaries, and E&T providers share participant data and information. Include the names of any MIS systems (or other modes of communication) used.

The primary communication for new partners will be done through phone, email, and Microsoft Teams. To manage participants and check program eligibility, a shared spreadsheet or data table will be used and updated at a minimum of once a month. Meetings will be conducted as needed to communicate any program changes, implementation questions, or invoicing issues.

If the State uses a MIS system, describe the E&T related data that is tracked and stored in those systems (e.g. referrals, noncompliance with program requirements, provider determination, etc.), and whether the system(s) interact with each other.

The DSS does not use an MIS system to communicate with contracted providers.

Describe the State agency's process for monitoring E&T providers' program and fiscal operations. Include plans for direct monitoring such as visits, as well as indirect monitoring such as reviewing program data, financial invoices, etc.

The agency conducts meetings with each third-party partner and will conduct meetings with new partners to discuss program issues, share information and collaborate. Each partner is required to complete and submit monthly invoicing and documentation which are reviewed, and any questions are resolved by the Division prior to payment. These invoices are reviewed by multiple DSS staff to ensure accurate invoicing and payment. The Division responds to questions related to federal and state rules and regulations covering SNAPET program policies and appropriate expenditures, provides verification of SNAPET eligibility, monitors the implementation of SNAPET components and performance outcomes, provides technical assistance, upon request from the sub-grantee and maintains close communication via email and phone throughout the year. The DSS Audits unit conducts monitors for SNAPET grantees once every 3 years unless there are findings during the monitor. In FFY2027,

SNAPET grantees who receive funding and have not had a monitor in the prior three will be subject to a monitor. In FFY 2027, Nevada is planning to complete program monitoring with contacted providers in addition to the monitors conducted by our Audits unit. These monitors will review the program elements based on the contracts to ensure compliance, discuss outcomes, and look for areas of improvement.

How frequently does the State agency monitor E&T providers' program and fiscal operations?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly
- ☐ Bi-Annually
- ☐ Annually
- ☒ Other

Explain the frequency at which the State agency monitors E&T providers' program and fiscal operations.

The DSS Audits unit conducted monitors for SNAPET grantees once every 3 years unless there are findings during the monitor. The ESS unit conduct annual monitoring including a cost allocation methodology review prior to executing contracts with partners and if there are significant mid-fiscal year changes to the partner's funding sources.

Describe how the State agency evaluates the performance of providers in achieving the purpose of E&T (assisting members of SNAP households in gaining skills, training, work, or experience that will increase their ability to obtain regular employment and meets State or local workforce needs).

The Division reviews the performance of third-party providers by tracking and reviewing outcomes of participants in the job search training and supervised job search, job retention, and educational components. From our third-party providers, we receive the date participants are enrolled in a SNAPET component, progress monitoring, and the date they completed a component, training, or education enabling the Division to assess the effectiveness of the program. The data for the number and percentage of E&T participants who are in unsubsidized employment during the second and fourth quarter after completion of participation in an E&T component will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report.

How frequently does the State agency evaluate the performance of providers in achieving the purpose of E&T?

- ☐ Daily
- ☐ Weekly
- ☐ Monthly
- ☐ Quarterly
- ☐ Bi-Annually
- ☒ Annually
- ☐ Other

## SCREENING FOR WORK REGISTRATION

State agency eligibility staff must screen for federal exemptions from work registration, per 7 CFR 273.7(a).

Describe how the State agency screens applicants to determine if they are work registrants.

DSS screens SNAP applicants to determine work registrant status through established eligibility procedures. DSS eligibility staff assess each applicant's work registration requirements in accordance with E&P MS A-800 at the time SNAP benefits are approved, recertified, or when changes in household circumstances are reported. This determination is based on all information provided and verified during the application process, including written documentation submitted by the applicant, verbal statements, and relevant observations made during interactions with DSS staff. Work registration status is continuously reviewed and updated throughout the SNAP certification period as household circumstances change and are reported.

How does the State agency work register non-exempt individuals?

DSS utilizes an eligibility system, AMPS, to accurately record each individual's work registration status.

At what point in the certification process does the State agency provide the written explanation of the applicable work requirements? Select all that apply.

- ☐ Point of Intake
- ☒ Point of Certification
- ☒ Reported change in the work registrant status of household members
- ☒ Point of Recertification
- ☐ State does not provide written explanation

At what point in the certification process does the State agency provide the oral explanation of the applicable work requirements? Select all that apply.

- ☒ Point of Intake
- ☒ Point of Certification
- ☒ Reported change in the work registrant status of household members
- ☒ Point of Recertification
- ☐ State does not provide oral explanation

## SCREENING FOR REFERRAL TO E&T

The State agency must screen each work registrant to determine if it is appropriate, based on State-specific criteria, to refer them to the E&T program per 7 CFR 273.7 (c)(2). State agencies may operate program components in which individuals elect to participate, per 7 CFR 273.7(e)(4).

List the State-specific criteria eligibility workers use to screen individuals to determine if it is appropriate to refer them to the State's SNAP E&T program.

Eligibility staff screen each applicant to determine whether they are appropriate for participation in the SNAPET program. To be considered appropriate, an individual must be at least 16 years old (and if under 18, possess a high school diploma or High School Equivalency), not receive state or federal disability payments, not have applied for or be pending approval for SSI, not be receiving TANF benefits, not exhibit apparent drug or alcohol use, and have a fixed, regular nighttime residence. If a household presents unusual circumstances that may affect its appropriateness for available SNAP E&T services, eligibility staff have discretion in determining whether to make a referral.

What information does the State provide to a SNAP recipient to explain SNAP E&T participation criteria?

During the initial SNAP certification or recertification interview or when the work registrant status changes, the eligibility staff informs the SNAP applicant about the SNAPET program including the available components, supportive services, and how to access the services if referred. The eligibility staff member screens each applicant for appropriateness for the SNAPET program based on the information provided, visual observations and verbal information given during the application process. Once the screening has been completed, if the individual meets all the screening criteria and volunteers to participate, the individual is referred by eligibility staff to the SNAPET staff via the established SNAPET referral submission link. If the individual requests to participate in the SNAPET program via Access Nevada or one of the third-party providers, and the individual has not already been screened and referred then the information will be provided to the eligibility staff member for a screening and referral to SNAPET if appropriate based on the screening results.

How does the State document that the information has been provided?

DSS Eligibility Staff document whether each SNAP household member is an appropriate candidate for the SNAPET program within the case record, including the results of the screening and any referral actions taken.

What is the State's model for screening and referral to SNAP E&T? Select all that apply.

- ☒ Reverse Referral
- ☒ Direct Referral

When does screening for referral to E&T occur? Select all that apply.

- ☒ Initial Certification
- ☒ Recertification
- ☒ Reported change in the work registrant status of households
- ☐ Other

Describe the process for screening for direct referral to E&T, including the staff involved.

During the SNAP certification or recertification interview the eligibility staff inform the SNAP applicant about the SNAPET program including the available activities and supportive services. In addition, each SNAP applicant is screened for appropriateness for the SNAPET program and referred when applicable. Once the screening has been completed, if the individual meets all the screening criteria and volunteers to participate after the discussion of the benefits of SNAPET, the individual is referred by eligibility staff to the SNAPET staff via the established SNAPET referral submission link. The eligibility staff documents the outcome of the screening and referral. If a request to participate in the SNAPET program is received after the SNAP certification or recertification interview process and the individual has not been referred to the SNAPET program during the current certification period, the SNAP recipient must be screened for appropriateness by an eligibility staff member using the screening and referral process mentioned above. A SNAP recipient can volunteer to participate in the SNAPET program at any time. Upon receipt of the SNAPET referral, the SNAPET staff attempt to initiate contact with the participant to complete an assessment, provide appropriate referrals, and if applicable, develop the employment plan to enroll the participant in the SNAPET program.

When does the screening for a reverse referral request occur?

When an individual requests to participate in SNAPET through Access Nevada, contacts the SNAPET program directly to express interest, or is identified by one of our third-party providers as a potential candidate for possible enrollment in the SNAPET program.

Describe the process for screening during the reverse referral request process, including the staff involved.

Reverse referrals may be submitted by individuals through Access Nevada and individuals may also contact the SNAPET program directly to request participation. Once a referral is received, the designated DSS SNAPET staff member reviews the individual's SNAP case to verify SNAP eligibility and determine whether the individual has already been screened and referred to SNAPET. If the individual is eligible and has been properly screened and referred, SNAPET staff attempt to contact the participant to complete the assessment, provide appropriate referrals, and, when applicable, develop the SNAP Employment Plan needed for enrollment.

When a potential participant is identified by a third-party provider, their information is shared with DSS through a secure shared document or data table. DSS SNAPET staff review the SNAP case for eligibility, confirm screening and referral status, and update the secure document accordingly. If the individual is eligible for SNAP and has been screened and referred, the provider proceeds with its intake process. If the individual is not eligible or has not yet applied, the provider directs them to

Access Nevada or a local DSS office to complete an application.

After the individual submits a SNAP application, the provider notifies the designated DSS staff member, who monitors the application until eligibility staff issue a decision. DSS staff update the provider as new information becomes available.

At least monthly, the designated DSS staff member reviews and updates the secure shared document with current SNAPET eligibility status for active and potential participants. During provider intake, SNAP participants also receive information about available SNAPET participant reimbursements. During the review of any reverse referral request, if DSS SNAPET staff determine that an individual has not been screened or referred, they send a screening request to DSS eligibility staff through an established email channel. Once eligibility staff complete the screening, they notify DSS SNAPET staff so appropriate next steps can be taken, either by contacting the individual directly or by informing the third party provider.

Are participants informed about participant reimbursements before the individual is referred to E&T by eligibility staff?

☒ Yes

☐ No

How are participants informed about participant reimbursements?

During the initial SNAP certification or recertification interview, eligibility staff verbally inform applicants about the SNAPET program, including the program's components, the supportive services available, and how those services can be accessed if the applicant is referred. Household determined eligible for SNAP benefits are provided written information about SNAPET components and available support services on the consolidated work notice which is included with their notice of decision.

## REFERRAL TO E&T

In accordance with 7 CFR 273.7(c)(2), in order to participate in SNAP E&T, the State agency must make the referral. The referral method may vary from participant to participant.

What information does the State provide to E&T participants when they are referred? Select all that apply.

- ☒ Information about accessing E&T services
- ☐ Case Management
- ☐ Dates
- ☐ Contact information
- ☒ Other

Explain what other information the State provides to E&T participants when they are referred.

During the initial SNAP certification or recertification interview, eligibility staff inform applicants about the SNAPET program, including the program's components, the supportive services available, and how those services can be accessed if the applicant is referred.

Once eligibility staff determine that a referral is appropriate, the referral is submitted to via the established SNAPET referral submission link. SNAPET staff then receive the referral and follow up with the participant to provide additional information.

How is the referral communicated? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☐ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☐ Other

If the State receives a reverse referral request from an E&T provider, what steps does the State take?

When a reverse referral is submitted by an E&T provider, the potential participant's information is shared with DSS through a secure shared document or data table. Upon receipt, the designated DSS SNAPET staff member reviews the individual's SNAP case to verify current SNAP eligibility and determine whether the individual has already been screened and referred to SNAPET. DSS SNAPET staff then update the secure shared document with the results of this review.

If the individual is eligible for SNAP and has been properly screened and referred to SNAPET, the provider may proceed with its intake process. If the individual is not currently eligible or has not applied for SNAP, the provider directs them to Access Nevada or a local DSS office to submit an application. Once the application is submitted, the provider notifies the designated DSS staff member, who monitors the application until eligibility staff complete their determination. DSS staff keep the provider informed as new information becomes available.

As part of ongoing oversight, the designated DSS SNAPET staff member reviews and updates the secure shared document at least once a month to reflect current SNAPET eligibility status for active and potential participants.

During the review of any reverse referral, if DSS SNAPET staff determine that an individual has not yet been screened or referred to SNAPET, they submit a request to DSS eligibility staff through an established email channel. Once eligibility staff complete the required screening, they notify DSS SNAPET staff so that appropriate action can be taken, either by engaging directly with the individual or by informing the provider of next steps.

How does the State communicate to the SNAP participant that they are in SNAP E&T? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☐ Other

How does the State communicate to the SNAP participant about their rights to receive participant reimbursements? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☒ Emails
- ☐ Text Messages
- ☐ Other

How is information about the referral communicated to E&T providers, as applicable?

Our partners notify DSS (reverse referrals) if it is determined through the counseling and assessment process that an individual is actively receiving SNAP or if the household is likely SNAP eligible. Primary communication is done through phone, email, and Microsoft Teams or a secure shared spreadsheet or data table. DSS staff will verify SNAP eligibility for our partners and ensure the individual has been screened and referred to SNAPET by DSS eligibility staff.

How is information about the referral communicated within the State agency?

Nevada uses a dedicated referral process through a Microsoft Forms submission link for eligibility staff to submit referrals for individuals who are appropriate for SNAPET and have volunteered to participate. These referrals are monitored regularly by SNAPET staff and assigned to SNAPET case managers on a rotating basis to maintain balanced caseloads. All case notes and case management activities are recorded in the OASIS system, which is accessible to DSS SNAPET case managers for ongoing participant tracking and support.

After referral, what additional steps does the E&T participant take to access the program? Select all that apply.

- ☒ Assessment
- ☒ Orientation
- ☒ Meet with case manager
- ☐ Other

Is orientation mandatory?

- ☐ Yes
- ☒ No

Who runs the orientation? Select all that apply.

- ☒ State Agency
- ☐ Intermediary
- ☒ E&T Provider
- ☐ County or Local Office

How is the orientation conducted? Select all that apply.

- ☒ In Person
- ☒ Virtually
- ☐ Online
- ☐ Self-Paced
- ☒ Other

Explain the other methods used for orientation.

The voluntary orientation may be conducted in person, virtually, by phone, or through written correspondence, depending on the participant's preferred method.

What happens during the orientation?

The DSS SNAP E&T case manager or third party provider, whether communicating verbally or in writing, informs the participant of available program components, support services, and the steps required to move forward with SNAPET program enrollment. Orientation may take place at the same time as the participant's assessment and/or the development of their employment plan.

## ASSESSMENT

Does the State require or provide an assessment?

☒ Yes

☐ No

Who conducts the assessment? Select all that apply.

☒ State Agency

☒ E&T Provider

☒ Self-Assessment

☐ Intermediary

☐ Local Office

☐ Other

When are participants assessed?

SNAPET case managers and third party providers are responsible for scheduling the participant's initial appointment. During this appointment, staff administer the SNAPET Career Readiness Assessment in accordance with established program procedures. The assessment results are used to determine the participant's most appropriate activity component and to identify the supportive services needed to facilitate successful participation. Following completion of the assessment, the SNAPET case manager or third party provider develops the SNAPET Employment Plan.

Describe the assessment. List the tools used in the assessment.

Assessments may be conducted by telephone, in person with a SNAPET case manager or third party provider, online through the Access Nevada website, or independently by the individual. The completed assessment is documented on either a paper or electronic assessment form, consistent with program procedures. When assessments are conducted in person, transportation related supportive services may be provided as appropriate per program policy.

All assessment outcomes are retained in the individual's SNAPET case file and case management details are recorded in the OASIS system, which serves as the official record and is accessible to DSS SNAPET case managers for ongoing participant monitoring and follow up.

The information gathered during the assessment is used to identify the appropriate SNAPET component, determine required supportive services, and develop the participant's individualized Employment Plan.

Does the assessment result in the completion of an individual employment plan?

☒ Yes

☐ No

How are assessment results shared with State agency staff? Select all that apply.

☐ Orally

☒ Electronic Forms

☒ Physical Forms

☐ MIS System

☐ Email

☐ Other

☐ Assessment is not shared with State agency staff

How are assessment results shared with E&T providers? Select all that apply.

☐ Orally

☒ Electronic Forms

☒ Physical Forms

☐ MIS System

☐ Email

☐ Other

☐ Assessment is not shared with E&T providers

How are assessment results shared with E&T participants? Select all that apply.

- ☒ Orally
- ☒ Electronic Forms
- ☒ Physical Forms
- ☒ Email
- ☐ Other
- ☐ Assessment is not shared with E&T participants

Are participants reassessed?

- ☒ Yes
- ☐ No

When are participants reassessed?

Participants are reassessed at each bi-weekly engagement through verbal discussions and/or written correspondence with the participant regarding their current participation, goals, successes and potential barriers to success, and support service needs.

How are participants reassessed?

At each completed engagement the SNAPET case manager has a verbal discussion and/or written correspondence exchange with the participant regarding their current participation, goals, successes and potential barriers to success, and support service needs. Through this interaction, the SNAPET case manager or provider staff ensures the participant is engaged in the appropriate component, receiving appropriate referrals and support services.

## CONCILIATION PROCESS

In accordance with 7 CFR 273.7(c)(3), State agencies have the option to offer a conciliation period to noncompliant E&T participants. The conciliation period provides mandatory E&T participants with an opportunity to comply before the State agency sends a notice of adverse action. The conciliation process is not a substitute for the determination of good cause when a client fails to comply.

Does the State agency offer a conciliation process?

☐ Yes

☒ No

## CASE MANAGEMENT SERVICES

The State E&T program must provide case management services to all E&T participants. In accordance with 7 CFR 273.7(c)(6)(ii), State agencies are required to include specific information about the provision of case management services in the E&T State plan.

What types of E&T case management services will be offered to the participant? Select all that apply.

- ☒ Comprehensive Intake Assessments
- ☒ Individualized Service Plans
- ☒ Progress Monitoring
- ☒ Coordination with Service Providers
- ☒ Reassessment
- ☒ Other

Identify what other type of E&T case management service will be offered to the participant. This will be used as a title for this case management service in the FNS-583. A forty character limit has been established.

Joint Case Management for Multi Provider

Explain how this type of E&T case management service will be offered to the participant.

Coordinated case management is provided for participants who are concurrently enrolled with multiple SNAPET providers to ensure consistent communication, aligned service planning, and non duplicative support.

Who delivers the case management services in your State? Select all that apply.

- ☒ SNAP State agency
- ☐ Local Office(s)
- ☐ Intermediary
- ☒ E&T Providers

How are case management services delivered in your State? Select all that apply.

- ☐ Group Meeting (virtual)
- ☐ Group Meeting (in person)
- ☒ Individual (virtual)
- ☒ Individual (in person)
- ☒ Phone
- ☐ Text
- ☒ Email
- ☐ Other

Describe how E&T case managers coordinate with other staff and services. Coordination can involve tracking E&T participation, sharing information that may be relevant to participation in E&T (e.g. information related to good cause or a work exemption), and referral to additional services.

| QUESTION                                                         | RESPONSE FIELD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| How do E&T case managers coordinate with: SNAP eligibility staff | Nevada has established a dedicated Microsoft Forms referral submission link for eligibility staff to submit referrals for individuals who are appropriate for SNAPET and volunteer to participate. These referral submissions are monitored regularly by SNAPET staff to ensure timely review and assignment. SNAPET staff have multiple methods to report changes to SNAP eligibility staff. Changes may be communicated via email, by entering a task in the eligibility case management system ATLAS, or by submitting documents which are then scanned and forwarded to SNAP eligibility staff for processing. These procedures ensure that all relevant updates are accurately conveyed and properly documented. |
| How do E&T case managers coordinate with: State E&T staff        | The SNAPET staff communicate with their SNAPET co-workers and administrative staff, via telephone, email, Microsoft Teams, in-person, and during regularly scheduled meetings. The SNAPET administrative staff provides information to the SNAPET field operations about various job openings and job fairs that are located throughout the state. As the information becomes available it is shared with the appropriate SNAPET participants to help further their career searches. Nevada operates a State-run E&T program in which SNAPET case managers are DSS employees and organizationally under the same unit as the SNAPET administrative staff.                                                             |

|                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>How do E&amp;T case managers coordinate with: Other E&amp;T providers</p> | <p>SNAPET partners notify DSS (reverse referrals) if it is determined through the counseling and assessment process that the student is actively receiving SNAP or if the household is likely SNAP eligible. Primary communication is done through phone, email, and Microsoft Teams. DSS staff will verify SNAP eligibility and ensure the individual has been screened and referred to SNAPET by DSS eligibility staff. The agency conducts meetings with each third-party partner and will conduct meetings with additional partners to discuss program issues, share information, and collaborate. Each partner is required to complete and submit monthly reports and documentation which are reviewed, and any questions are resolved by the Division.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p>How do E&amp;T case managers coordinate with: Community resources</p>     | <p>DSS SNAPET case managers collaborate with a network of community and workforce partners to ensure participants have access to the services and supports needed to achieve self sufficiency. Key partner agencies include the Department of Employment, Training and Rehabilitation (DETR), the Career Enhancement Program, Vocational Rehabilitation, the Division of Employment Security (ESD), and the statewide workforce system, EmployNV. EmployNV provides participants with information and access to a wide range of job training, Workforce Innovation and Opportunity Act (WIOA) education, and employment services across multiple neighborhood locations. New Employees of Nevada (NEON) offers education and training opportunities that complement SNAPET services. SNAPET has an established warm hand off process with the DSS Workforce Development Unit (WDU) that allows individuals to receive assistance navigating EmployNV and other community resources. WDU staff are stationed within EmployNV Career Centers/Hubs throughout the state. WDU staff are trained and equipped to complete the SNAPET Career Readiness Assessment, develop the SNAPET Employment Plan, and identify appropriate support services for individuals who have been screened as appropriate and referred to SNAPET. Upon completion, the assessment and employment plan are provided to SNAPET case managers for ongoing case management and follow up. Referrals to these partners are generally informal and occur through established intake processes within each agency. SNAPET case managers participate in interagency meetings and collaborative initiatives to remain informed about available programs, workforce needs, and emerging employment opportunities for participants. DSS maintains staff at several EmployNV Career Center/Hubs and affiliated library sites in Las Vegas, as well as at the EmployNV Career Center/Hub in Reno. The Belrose District Office also functions as an affiliated EmployNV Career Center/Hub. Co location at these sites allows SNAPET case managers to provide warm handoffs to workforce partners, connect participants to additional resources such as computer labs, and strengthen relationships that support participant success.</p> |

How does the State agency ensure E&T participants receive targeted case management services through an efficient administrative process, per 7 CFR 273.7(c)(6)(ii)?

DSS ensures that SNAPET participants receive targeted case management services through an efficient and coordinated administrative process. Participants may enter the program through multiple referral

pathways, including the Access Nevada self service portal, DSS eligibility staff, educational institutions, and third party partners. Once referred, SNAPET case managers and third-party partner staff initiate case management services.

During the initial appointment, the SNAPET case manager completes a Career Readiness Assessment and uses the results to determine the most appropriate program component, identify needed support services, and develop the SNAPET Employment Plan. When participants are engaged with a third party provider, case management services are delivered jointly, the provider manages case activities related to its offerings, while DSS case managers oversee additional components or services not offered by the provider.

After the Employment Plan is created, the SNAPET case manager or third party provider attempts to contact the participant at least every two weeks to ensure continued engagement, appropriate component placement, and to confirm that necessary support services are in place. Participants are referred to community partners when additional services or resources are needed. DSS case managers review and update the Employment Plan at least every 90 days, or more frequently as needed. Educational providers review and update Employment Plans at the conclusion of each academic term, while third party providers update plans according to schedules established with the State.

Case management documentation, including narrative notes and service updates, is recorded in the

OASIS system, which is accessible to DSS SNAPET case managers to support continuity of services. Ongoing communication with partners occurs through phone, email, Microsoft Teams, and secured shared data tables to ensure timely coordination, monitoring, and support for all SNAPET participants.

How do your offered case management services support the participant in the E&T program and provide activities and resources that help the participant achieve program goals?

SNAPET case management services are designed to support participants in navigating program components, accessing appropriate activities, and utilizing resources that help them achieve their career and employment goals. Case managers work with participants to identify their interests, strengths, and employment objectives and ensure they are placed in components that align with their needs.

Through regular engagement, case managers and third party providers monitor participant progress, review career goals, issue necessary support services, and connect participants to community resources when additional assistance is needed. Case management includes helping participants define clear career goals, establishing achievable action steps, and providing ongoing coaching and guidance to support skill development, job readiness, and sustained participation.

By coordinating activities, removing barriers, and offering personalized support, DSS SNAPET case managers and third party providers help participants make informed decisions, remain engaged in the program, and ultimately secure and maintain employment in high demand career fields.

How does the SNAP State agency ensure the case management services offered do not act as an impediment to successful participation in E&T?

DSS ensures that SNAPET case management services do not create barriers to participation by offering flexible and accessible options for engagement. DSS SNAPET case managers and third party providers deliver case management in person, over the phone, virtually, and via email, allowing participants to choose the method that best fits their needs, schedules, and circumstances. This flexibility ensures that case management supports, rather than hinders, successful participation in SNAPET activities.

## GOOD CAUSE

In accordance with 7 CFR 273.7(i), the State agency is responsible for determining good cause when a SNAP recipient fails or refuses to comply with SNAP work requirements. Since it is not possible for FNA to enumerate each individual situation that should or should not be considered good cause, the State agency must take into account the facts and circumstances, including information submitted by the employer and by the household member involved, in determining whether or not good cause exists.

How does the State agency reach out to the SNAP participant to determine good cause? Select all that apply.

- ☒ Phone Call
- ☒ Email
- ☒ Text Message
- ☒ Physical Form

How does the State agency reach out to the employers to determine good cause? Select all that apply.

- ☒ Phone Call
- ☒ Email
- ☐ Text Message
- ☒ Physical Form

How does the State agency reach out to E&T providers to determine good cause? Select all that apply.

- ☒ Phone Call
- ☒ Email
- ☐ Text Message
- ☐ Physical Form
- ☐ MIS System

How many attempts are made to reach out to the SNAP participant for additional information?

- ☒ One
- ☐ Two
- ☐ Three
- ☐ More than three

What is the State agency's criteria for good cause?

Nevada's good cause includes unavailability of care for children ages 6 through 11, discrimination by an employer based on age, race, sex, color, handicap, religious belief, national origin, or political beliefs, work demands or conditions that make continued employment unreasonable (e.g., not being paid on time, seasonal/tourist type employment, etc.), a change of job, illness of the participating member or another household member, enrollment (at least half time) in a recognized school, training program, or institution of higher education that requires the head of household to quit a job, household emergency, relocation to another county or political subdivision because of another household member's employment or school enrollment, resignations by people under 60 years old that the employer recognizes as retirement, a job change that later does not materialize or results in employment of less than 30 hours a week or weekly earnings of less than the federal minimum wage multiplied by 30 hours, a habitual job change (e.g., migrant work or construction habitually require workers to move from one employer to another) and/or an unsuitable job. Nevada defines unsuitable employment as the wages are less than the highest of the applicable federal minimum wage; or – eighty percent of the federal minimum wage, if the federal minimum wage is not applicable, the average hourly wage based on piece-rate is less than minimum wage, the household member, as a condition of employment, must join, resign from, or not join a labor organization, the work is at a place subject to a strike or lock-out at the time of the offer (Exceptions: – the strike has been enjoined under Section 208 of the Labor-Management Relations Act (29 U.S.C. 178-Taft Hartley Act); or – an injunction has been issued under Section 10 of the Railway Labor Act (45 U.S.C.160)), the degree of risk to health and safety is unreasonable, the household member is physically or mentally unfit for the job, the commuting time from the household member's home to the job is more than two hours a day, the distance from home to the job is unreasonable because, after considering commuting time and costs, the member earns less than minimum wage, the distance to the job prohibits walking, and transportation is unavailable, the job is outside the member's usual line of work. (This applies only during the first 30 days and does not apply if the member voluntarily quits a job).

Describe the State agency's process to determine good cause if there is not an appropriate and available opening for an E&T participant.

Nevada is a voluntary state and does not disqualify participants for circumstances where the State agency determines that there is not an appropriate and available opening within the E&T program to accommodate a mandatory participant.

## PROVIDER DETERMINATIONS

In accordance with 7 CFR 273.7(c)(18) a State agency must ensure that E&T providers are informed of their authority and responsibility to determine if an individual is ill-suited for a particular E&T component.

Describe the process used by E&T providers to communicate provider determinations to the State agency.

Each provider can make a determination that a SNAPET participant is not a good fit for this component and has 10 days to inform the State agency that they have made a provider determination, and the State agency then has 10 days to inform the participant of the provider determination. Nevada's SNAPET program staff work closely with its third-party partners. Primary communication is done through phone, email, and Microsoft Teams or a secure shared spreadsheet or data table.

Describe how the State agency notifies clients of a provider determination.

If a provider determines that a SNAPET participant is not a good fit for this component they have 10 days to inform the State agency that they have made a provider determination, and the State agency then has 10 days to inform the participant of the provider determination. The DSS SNAPET case manager will inform the participant either verbally or in writing of the provider determination and determine if the individual may be a good fit for another SNAPET component. If the individual is an ABAWD, the DSS SNAPET case manager will also inform them that they would begin to accrue countable months toward their three-month time limit in the next full benefit month unless they have good cause or are exempt. The DSS SNAPET case manager will review the exemptions with the participant and report changes including the date of the change and information regarding ABAWD status to eligibility staff. The case would be updated accordingly, adhering to adverse rules, and a new notice of decision would be issued to the household advising of the changes to the case. The DSS SNAPET case manager will document in the electronic case file the provider determination and information discussed with the participant.

What is the timeframe for contacting clients after receiving a provider determination?

- ☐ 1-3 Days
- ☐ 4-7 Days
- ☒ 8-10 Days

## DISQUALIFICATION POLICY FOR GENERAL WORK REQUIREMENTS

This section applies to the General Work Requirements, not just to E&T, and should be completed by all States, regardless of whether they operate a mandatory or voluntary E&T program.

All work registrants are subject to SNAP work requirements at 7 CFR 273.7(a). A nonexempt individual who refuses or fails to comply without good cause, as defined at 7 CFR 273.7(2), (3), and (4), with SNAP work requirements will be disqualified and subject to State disqualification periods. Noncompliance with SNAP work requirements includes voluntarily quitting a job or reducing work hours below 30 hours a month, and failing to comply with SNAP E&T (if assigned by the State agency).

What period before application does the State agency use to determine voluntary quit and/or reduction in work effort without good cause per 7 CFR 273.7(j)(1)?

☐ 30 Days

☒ 60 Days

For all occurrences of non-compliance discussed below, must the individual also comply to receive benefits again?

☒ Yes

☐ No

For the first occurrence of non-compliance per 7 CFR 273.7(f)(2), the individual will be disqualified until the later of:

☒ One month or until the individual complies, as determined by the State agency

☐ Up to 3 months

For the second occurrence of non-compliance per 7 CFR 273.7(f)(2)(ii), the individual will be disqualified until the later of:

☒ Three months or until the individual complies, as determined by the State agency

☐ Up to 6 months

For the third or subsequent occurrence per 7 CFR 273.7(f)(2)(iii), the individual will be disqualified until the later of:

- ☒ 6 months or until the individual complies, as determined by the State agency
- ☐ A date determined by the State agency
- ☐ Permanently

The State agency will disqualify the:

- ☒ Individual
- ☐ The entire household if the head of household is an ineligible individual

## PARTICIPANT REIMBURSEMENTS

In accordance with 7 CFR 273.7(d)(4), State agencies are required to pay for or reimburse participants for expenses that are reasonable, necessary, and directly related to participation in E&T. State agencies may impose a maximum limit for reimbursement payments. If a State agency serves mandatory E&T participants, it must meet all costs associated with mandatory participation. If an individual's expenses exceed those reimbursements available by the State agency, the individual must be placed into a suitable component or must be exempted from mandatory E&T.

| QUESTION                                                                                                        | RESPONSE FIELD |
|-----------------------------------------------------------------------------------------------------------------|----------------|
| Estimated number of E&T participants to receive participant reimbursements                                      | 1,218          |
| Estimated number of E&T participants to receive reimbursements for dependent care participation costs           | 26             |
| Estimated number of E&T participants to receive reimbursements for transportation and other participation costs | 1,218          |
| Percentage of participants expected to receive reimbursements                                                   | 100.00%        |
| Estimated budget for E&T participant reimbursements in upcoming FY                                              | \$1,837,006.00 |
| Estimated budget per participant in fiscal year                                                                 | \$1,508.22     |
| Estimated number of E&T participants to receive participant reimbursements per month                            | 327            |
| Estimated budget of participant reimbursements per E&T participant per month                                    | \$468.15       |

## PARTICIPANT REIMBURSEMENT DETAILS

Complete the table below with information on each participant reimbursement offered/permitted by the State agency (do not indicate information for each provider). A description of each category is included below. If the participant reimbursement is provided by multiple entities (such as State agencies and E&T providers) or has multiple methods of payment, a separate entry in the table must be completed.

- **Allowable Participant Reimbursements.** Every State agency must include child care and transportation in this table, as well as other major categories of reimbursements (examples of categories include, but are not limited to: tools, test fees, books, uniforms, license fees, electronic devices, etc.). Mandatory States must meet all costs associated with participating in an E&T program, or else they must exempt individuals from E&T.
- **Participant Reimbursement Caps (optional).** States have the option to establish maximum levels (caps) for reimbursements available to individuals. Indicate any caps on the amount the State agency will provide for the participant reimbursement.
- **Who provides the participant reimbursements?** Indicate if the participant reimbursement is provided by the State agency, a provider, or an intermediary. The State agency remains ultimately responsible for ensuring individuals receive participant reimbursements, even if it has contracted with another entity to provide them.
- **What is the payment method for Participant Reimbursements?** Indicate the mechanism used to disburse payment to E&T participants.
- **Method of disbursement.** Indicate if the participant receives the participant reimbursement in advance or as a reimbursement. Also indicate if the amount of the participant reimbursement is an estimated amount or the actual amount.

| Allowable Participant Reimbursements | Participant Reimbursement Caps (Optional)                                             | Who Provides the Participant Reimbursement? | What is the payment method for Participant Reimbursements? | Method of Disbursement                                                                                                                                                                        |
|--------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Books/Educational Supplies           |                                                                                       | SNAP E&T Provider                           | Direct payment to vendor(s)                                | Actual Amount                                                                                                                                                                                 |
| Bus Passes                           |                                                                                       | SNAP State Agency                           | Direct payment to participant                              | In Advance                                                                                                                                                                                    |
| Car Repairs                          | \$500.00 annually per participant for employment gained while participating in SNAPET | SNAP State Agency                           | Direct payment to vendor(s)                                | A voucher may be issued to authorize the purchase of needed items, and the Division will pay the vendor the actual amount or a participant reimbursement may be issued for the actual amount. |
|                                      |                                                                                       |                                             |                                                            |                                                                                                                                                                                               |

|                                       |                                                                                                                                           |                   |                                           |                                                                                                                                                                     |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Childcare                             | The participant must be engaged in the educational component.                                                                             | SNAP State Agency | Direct payment to vendor(s)               | The Child Care Development Program pays the state rate for childcare services to the provider. Childcare expenditures are not counted toward the \$1500/year limit. |
| Drug Testing/Background Checks        |                                                                                                                                           | SNAP E&T Provider | Direct payment to vendor(s)               | Vendor Payment/ Advance Payment If the participant incurs the cost a participant reimbursement may be issued for the actual amount.                                 |
| Gas Reimbursements                    | \$25.00/biweekly                                                                                                                          | SNAP State Agency | State's Electronic Benefit Transfer (EBT) | Participant Reimbursement based on set amount.                                                                                                                      |
| Medical Tests/Immunizations           | If necessary to participate in education or meet employer/education standards.                                                            | SNAP E&T Provider | Direct payment to vendor(s)               | Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount                                                                                         |
| Monthly Internet Costs                | If necessary to participate in an educational activity or employment and there are no other options.                                      | SNAP E&T Provider | Direct payment to vendor(s)               | Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount                                                                                         |
| Rental Costs for Emergency Situations | For up to 2 months and there must be a clear long-term plan for sustaining housing after the emergency period. It must be approved by the | SNAP E&T Provider | Direct payment to vendor(s)               | Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount                                                                                         |

|                                                                                                                                                          |                                                                                                                                                                                        |                   |                             |                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                          | state prior to issuing the support to the SNAPET participant.                                                                                                                          |                   |                             |                                                                                                                                                                                               |
| Special Need Items such as legal identification, health cards, gaming (work) cards, sheriff's cards, test fees, license fees, clothing, shoes, and tools | If necessary to participate in education or meet employer/education standards.                                                                                                         | SNAP E&T Provider | Direct payment to vendor(s) | Participant Reimbursement/ Vendor Payment/ Advance Payment of Actual Amount                                                                                                                   |
| Special Need Items such as legal identification, health cards, gaming (work) cards, sheriff's cards, test fees, license fees, clothing, shoes, and tools | \$1,500.00/year                                                                                                                                                                        | SNAP State Agency | Direct payment to vendor(s) | A voucher may be issued to authorize the purchase of needed items, and the Division will pay the vendor the actual amount or a participant reimbursement may be issued for the actual amount. |
| Testing/Fees                                                                                                                                             | For specialized testing or certificates necessary to participate in education or employment.                                                                                           | SNAP E&T Provider | Direct payment to vendor(s) | Participant Reimbursement/ Vendor Payment/ Advance Payment                                                                                                                                    |
| Transcripts/Academic Records                                                                                                                             | If required to participate in education.                                                                                                                                               | SNAP E&T Provider | Direct payment to vendor(s) | Participant Reimbursement/ Vendor Payment/ Advance Payment                                                                                                                                    |
| Transportation (gas reimbursements/car repairs)                                                                                                          | Automotive repair for participation in the educational activity if there are no other options for transportation and it is approved by the state prior to allowing the support for the | SNAP E&T Provider | Direct payment to vendor(s) | Participant Reimbursement/ Vendor Payment/ Advance Payment                                                                                                                                    |

|                      |                     |                   |                             |                                                            |
|----------------------|---------------------|-------------------|-----------------------------|------------------------------------------------------------|
|                      | SNAPET participant. |                   |                             |                                                            |
| Tuition Support/Fees |                     | SNAP E&T Provider | Direct payment to vendor(s) | Participant Reimbursement/ Vendor Payment/ Advance Payment |

Is dependent care provided? Select yes even if E&T funds are not being used.

☒ Yes

☐ No

Provide a URL link or describe in a written response: the payment rates for childcare reimbursements, established in accordance with the Child Care and Development Block Grant (CCDBG) based on local market rate surveys.

[https://www.dss.nv.gov/siteassets/dwss.nv.gov/content/care/Child\\_Care\\_Subsidy\\_Reimbursement\\_Rates\\_1.](https://www.dss.nv.gov/siteassets/dwss.nv.gov/content/care/Child_Care_Subsidy_Reimbursement_Rates_1.)

Nevada will reimburse the cost of dependent care it determines to be necessary for program participation.

Participants are referred to the childcare assistance program. The Child Care Development Program pays the state rate for childcare services. Childcare expenditures are not counted toward the \$1500/year limit.

How is childcare paid for?

☒ Direct payment to provider

☐ Reimbursement to participants

☐ Provider voucher

☐ Contract for dependent care

☐ Other

If dependent care agencies have a waiting list or otherwise cap the number of enrolled dependents, how will the State agency ensure E&T participants with dependent care needs receive dependent care?

The DSS Child Care Development Program currently has a waiting list however, priority is given to SNAPET participants.

How does the State agency ensure that the participant has the necessary participant reimbursements to begin participation in the E&T program?

During the initial SNAP certification or recertification interview, eligibility staff verbally inform applicants about the SNAPET program, including the program's components, the supportive services available, and how those services can be accessed if the applicant is referred. In addition, SNAP participants receive information from SNAPET case managers and third party provider staff regarding the participant payments that may be available to SNAPET program participants during the intake process.

SNAPET case managers and third party providers administer the assessment during the participant's initial appointment. The results of this assessment are used to determine the appropriate SNAPET component for the participant, identify necessary supportive services, and develop the SNAPET Employment Plan.

Following completion of the initial Employment Plan, a SNAPET case manager or third party provider will attempt to contact the participant every two weeks to ensure the individual remains engaged in their assigned activity and is receiving the supportive services necessary to successfully participate in the program.

## WORK REGISTRANT DATA

The SNAP general work requirements are described at 7 CFR 273.7(a). Individuals who do not meet a federal exemption from the general work requirements, as listed in 7 CFR 273.7(b)(1), are subject to the general work requirement and must register for work. In accordance with 7 CFR 273.7(c)(10), the State agency must submit to FNA the number of work registrants in the State as of October 1st. This information is submitted on the first quarter E&T Program Activity Report (FNS-583).

Describe the process the State agency uses to count all work registrants in the State as of the first day of the new fiscal year (October 1).

The DSS AMPS computer system reads the SNAP file each October 1st to identify all work registrants. A file is created with the social security number and date of approval of the identified work registrants.

Provide information about how work registrant data is pulled from the eligibility system, including the date the data is pulled.

Every workday after the October 1st file is initially created, the file is processed to identify new work registrants by social security number and date of approval. If the work registrants are not already present in the file, they are added. The monthly reports are run on the fifth of the following month.

How are work registrants identified in the eligibility system?

DSS eligibility staff update the AMPS computer system for each SNAP applicant based upon reported and verified information of the individual's age, household composition and relationship, employment status, unemployment benefits status, disability or incapacity status and receipt of disability payment status, meeting TANF work rules, and participation in school, college, training, or drug or alcohol addiction treatment program. This is done at initial application, recertification, and when changes are reported or discovered.

Describe measures taken to prevent duplicate counting of work registrants within the federal fiscal year.

The work registrant file created above is maintained for the entire federal fiscal year. New work registrants are added to the file when the social security number is not a duplicate. This process assures an unduplicated count for October and subsequent months of the year.

## OUTCOME REPORTING MEASURES

Indicate the data source used for the national reporting measures. Select all that apply.

| Outcome Reporting Measures                  | Employment & Earnings Measures      | Attainment of Credential / Certificate | Measurable Skill Gains              |
|---------------------------------------------|-------------------------------------|----------------------------------------|-------------------------------------|
| Quarterly Wage Records (QWR)                | <input checked="" type="checkbox"/> | <input type="checkbox"/>               | <input type="checkbox"/>            |
| National Directory of New Hires (NDNH)      | <input type="checkbox"/>            | <input type="checkbox"/>               | <input type="checkbox"/>            |
| State Management Information System (MIS)   | <input type="checkbox"/>            | <input type="checkbox"/>               | <input type="checkbox"/>            |
| Manual Follow-up with SNAP E&T Participants | <input type="checkbox"/>            | <input type="checkbox"/>               | <input type="checkbox"/>            |
| Random Sample                               | <input type="checkbox"/>            | <input type="checkbox"/>               | <input type="checkbox"/>            |
| Other                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/>    | <input checked="" type="checkbox"/> |

Indicate what other data sources were used for the national reporting measures.

Manual reporting by the third-party providers. The third-party provider will report to the SNAPET Program Specialist the participants enrolled in the educational component, participants with measurable skill gains, and participants who attained a credential or certificate.

Indicate the data source used for the State-specific component measures. Select all that apply.

- ☒ Quarterly Wage Records (QWR)
- ☐ National Directory of New Hires (NDNH)
- ☒ State Management Information System (MIS)
- ☐ Manual Follow-up with SNAP E&T Participants
- ☐ Random Sample

Indicate the MIS used (e.g. SNAP eligibility system, State's Department of Labor MIS.)

Manual reporting by the SNAPET offices. The SNAPET offices will report monthly to the SNAPET Program Specialist in the ESS Unit, the number of participants who obtain employment, employment type code, participant's hourly wage, and hours worked per week. Documentation is maintained in the OASIS and AMPS systems. Manual reporting by the third-party providers. The third-party provider will report to the SNAPET Program Specialist in the ESS Unit the participants who gain employment, and

those who are enrolled in the educational component with measurable skill gains, and who attained a credential or certificate. The AMPS system is used to obtain eligibility data on participants.

## COMPONENTS OVERVIEW

Which non-education, non-work components does the State agency plan to offer? Select all that apply.

- ☒ Job Retention
- ☒ Job Search Training
- ☐ Self-Employment Training
- ☒ Supervised Job Search
- ☐ Workfare

Which educational components does the State agency plan to offer? Select all that apply.

- ☐ Basic / Foundational Skills Instruction
- ☒ Career / Technical Education Programs or other Vocational Training
- ☐ English Language Acquisition
- ☐ Integrated Education and Training / Bridge Programs
- ☐ Other Educational Program
- ☐ Work Readiness Training

Which work experience components does the State agency plan to offer? Select all that apply.

- ☐ Work Activity
- ☐ Work-Based Learning

## NON-EDUCATION, NON-WORK COMPONENT: JOB RETENTION

Description of the component. Provide a summary of the activities and services.

The job retention services are designed to help participants achieve satisfactory performance, retain employment and to increase earnings over time. Job retention services will be supported for the first 60 days after becoming employed through the SNAPET Program with approved support services such as transportation, work clothes, tools, test fees, licensing fees, work cards, etc. It is the intent of the Division to provide job retention services for 60 days to assist all SNAPET participants who obtain employment while in the program to assist them with allowable needs to be successful in the new employment opportunity. SNAPET case managers review the SEP and update the SEP to the new SNAPET component. The third-party providers will update the SNAPET Employment Plan as agreed upon with the State of Nevada. The DSS SNAPET case manager and third-party provider case manager will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program.

Indicate the Target Population this component will serve. Select all that apply.

- ☐ ABAWDs
- ☐ Homeless
- ☐ Returning citizens (aka: ex-offenders)
- ☐ SNAP recipient 16 years of age and older
- ☐ Single parents
- ☐ Students
- ☐ Those that reside in rural areas
- ☐ Underemployed
- ☐ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

Employment must have been obtained while participating in SNAPET.

Will this component be offered statewide?

☒ Yes

☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

214

Estimated Annual Component Administrative Cost

\$298,702.00

| Outcome Measure                                                                                                                                                                                 | Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Percentage of participants who completed participation in the component who are in unsubsidized employment during the second quarter after completion of participation in the component.</p> | <p>Numerator will include those participants who are in unsubsidized employment during the second quarter after completion of participation in the Job Retention component. Denominator will include the number of participants who completed participation in the Job Retention component during the period (Completion Timeframe: 01/01/2026 – 12/31/2026).</p> <p>The data for the percentage of E&amp;T participants and former participants who are in unsubsidized employment during the second quarter after completion of participation in Job Retention will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report. The reported timeframe for unsubsidized employment in the second quarter after completion will be the timeframe listed in the National Reporting Measures for unsubsidized employment in the second quarter after completion (Second Quarter: 07/01/2026 – 06/30/2027).</p> |

## NON-EDUCATION, NON-WORK COMPONENT: JOB SEARCH TRAINING

Description of the component. Provide a summary of the activities and services.

The Job Search Training programs in Nevada are designed to directly enhance the employability of the participants and provide a direct link between the job search training activities and job-readiness. Job Search Training provides reasonable support for SNAP recipients participating in SNAPET to regularly attend job readiness training, which could include: employability assessments; job placement services; training in techniques for employability; job search skills training; information on available jobs; occupational exploration, including information on local emerging and demand occupations; interviewing skills and practice interviews; assistance with applications and resumes; life skills; guidance and motivation for development of positive work behaviors; completing job applications; setting employment goals; and defining general workplace expectations and information on how to retain employment.

SNAPET case managers review the SEP and update, if necessary, at least every 90 days. The third-party providers will update the SNAPET Employment Plan as agreed upon with the State of Nevada. The SNAPET/provider case manager will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program.

Indicate the Target Population this component will serve. Select all that apply.

- ☐ ABAWDs
- ☐ Homeless
- ☐ Returning citizens (aka: ex-offenders)
- ☐ SNAP recipient 16 years of age and older
- ☐ Single parents
- ☐ Students
- ☐ Those that reside in rural areas
- ☐ Underemployed
- ☐ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

This component is open to all SNAP recipients who are 16 or older and if under 18 years of age has a high school diploma or High School Equivalency (HSE), does not receive state or federal disability payments, has not applied for or is pending SSI, is not receiving TANF benefits, does not have apparent

use of drugs or alcohol, and who does not lack a fixed, regular, and/or nighttime residence. The State of Nevada recognizes that free public education is available through the state public education system, it is neither reasonable nor necessary to pay for services that are available to the individual for free.

Will this component be offered statewide?

☒ Yes

☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

717

Estimated Annual Component Administrative Cost

\$1,280,243.00

| Outcome Measure                                                                                                                                                         | Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Percentage of participants who started in the component and who are in unsubsidized employment during the fourth quarter after start of participation in the component. | <p>Numerator will include those participants who are in unsubsidized employment during the fourth quarter after start of participation in Job Search Training. Denominator will include the number of participants that started in Job Search Training during the period (Timeframe: 07/01/2025 – 06/30/2026).</p> <p>The data for the percentage of E&amp;T participants and former participants who are in unsubsidized employment during the fourth quarter after start of participation in Job Search Training will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report. The reported timeframe will be the timeframe listed in the National Reporting Measures for unsubsidized employment in the fourth quarter after start (Fourth Quarter: 07/01/2026 – 06/30/2027).</p> |

## **NON-EDUCATION, NON-WORK COMPONENT: SUPERVISED JOB SEARCH**

Provide a summary of the State guidelines implementing supervised job search.

Supervised Job Search will be conducted in the divisional computer labs located in Southern Nevada, Job Connect offices throughout Nevada, other available computer labs, or on the participant's personal computer device. The computer lab maintained by the DSS was chosen as it is operated by the Division that oversees the SNAPET program in the State of Nevada. It is available for Divisional use for our SNAPET participants. We have a relationship with the Job Connect offices throughout the State of Nevada and would continue to utilize these partnerships for this program. The supervised job search will be conducted after the participant receives job readiness/skills training from the DSS SNAPET case management staff or provider staff. These job readiness/skills training could include job skills assessments; job placement services; training in techniques for employability; job search skills training; information on available jobs; occupational exploration, including information on local emerging and demand occupations; interviewing skills and practice interviews; assistance with applications and resumes; life skills; guidance and motivation for development of positive work behaviors; completing job applications; setting employment goals; and defining general workplace expectations and information on how to retain employment to ensure the SNAPET participants have the skills necessary to effectively conduct a job search. The case management staff will assist and provide guidance to the participants conducting job search to ensure the job readiness skills learned are being utilized by the participant. The participant may be provided with a job search form or other Division approved tracking form by the DSS SNAPET case manager or provider staff to track the jobs they are applying for. The case manager will review the completed job searches, provide feedback on the job searches, discuss the participant's experiences, and provide guidance as needed. SNAPET case managers and provider staff review the SEP and update, if necessary, at least every 90 days. The third-party providers will update the SNAPET Employment Plan as agreed upon with the State of Nevada. The DSS SNAPET case manager and provider staff will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program. Each job search period is for no more than two weeks or as agreed upon with the third-party provider.

Describe the direct path to employment.

By providing access to local job listings in in-demand career fields and assisting participants in conducting skills and interest assessments SNAPET/provider case manager aid participants in the Supervised Job Search component in discovering and accessing job opportunities. The SNAPET/provider case manager offers help in developing tailored resumes that highlight skills and experience effectively as well as interview preparation, soft skills training, and tailored support and guidance throughout the job application process to boost participant confidence and performance. The SNAPET/provider case manager supports participants in navigating the emotional challenges of the job search process and constructive feedback.

Through providing targeted support and resources, the Supervised Job Search program strives to help participants secure employment in an in-demand career and reduce the time it takes to find employment. The OASIS system is used to enter narrations and case management information for each customer and is accessible to DSS SNAPET case managers. The third-party provider will maintain documentation of customer contacts through their case management system. The Workforce Development staff identify community partners, including employers who are willing to work with the SNAPET population. This staff develops employment and training opportunities for SNAP recipients.

Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Returning citizens (aka: ex-offenders)
- ☒ SNAP recipient 16 years of age and older
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

This component is open to all SNAP recipients who are 16 or older and if under 18 years of age has a high school diploma or High School Equivalency (HSE), does not receive state or federal disability payments, has not applied for or is pending SSI, is not receiving TANF benefits, does not have apparent use of drugs or alcohol, and who does not lack a fixed, regular, and/or nighttime residence. The State of Nevada recognizes that free public education is available through the state public education system, it is neither reasonable nor necessary to pay for services that are available to the individual for free.

Will this component be offered statewide?

- ☒ Yes
- ☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

717

## Estimated Annual Component Administrative Cost

|                |
|----------------|
| \$1,280,243.00 |
|----------------|

| Outcome Measure                                                                                                                                                                | Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Percentage of participants who started in the component and who are in unsubsidized employment during the fourth quarter after start of participation in the component.</p> | <p>Numerator will include those participants who are in unsubsidized employment during the fourth quarter after start of participation in Supervised Job Search. Denominator will include the number of participants that started in Supervised Job Search during the period (Timeframe: 07/01/2025 – 06/30/2026).</p> <p>The data for the percentage of E&amp;T participants and former participants who are in unsubsidized employment during the fourth quarter after start of participation in Supervised Job Search will be obtained from the Quarterly Wage Data reports. The SNAPET participants will be compared to the data on the Quarterly Wage Data reports, through an automated report. The reported timeframe will be the timeframe listed in the National Reporting Measures for unsubsidized employment in the fourth quarter after start (Fourth Quarter: 07/01/2026 – 06/30/2027).</p> |

## **EDUCATIONAL COMPONENT: CAREER / TECHNICAL EDUCATION PROGRAMS OR OTHER VOCATIONAL TRAINING**

Description of the component. Provide a summary of the activities and services.

Third party providers will train SNAP recipients through short term programs qualifying them for entry level positions at local area in-demand careers. The participants will receive individual support from counselors and/or student support staff while participating in the SNAPET educational component.

Successful participants will earn credits toward an Associate of Applied Science degree, other industry recognized certification, apprenticeships, and/or Adult Basic Education/High School Equivalency. The third-party providers offer credit and non-credit certifications at the same cost charged to the general public, to include instruction and certification, and referrals to appropriate employers. Counselors and student support staff will provide direct and supportive services to SNAPET recipients, including assessments and case management. The assessments are made to determine the appropriateness of the recommended vocational skill certificate training to be offered to a SNAPET participant prior to enrolling individuals in SNAPET. The third-party providers reserve the right to decline providing service, if it is deemed the SNAPET participant is unlikely to benefit from participation due to unresolvable barriers, ability to meet prerequisites or Board Policy Statements, inappropriateness for job referral to affiliated employers, etc. Participants placed into this component need education and training to improve their employability through skills attainment, or as part of job placement.

State education funds do not cover all secondary and post-secondary education and training programs. One hundred percent SNAP E&T funds may be used to cover the costs of education, develop a program component, or to pay for the costs associated with an education program. E&T funds will not be used to supplant non-Federal funds for existing educational services. Expenses for operating educational/training components may not be authorized for costs that exceed the normal costs of services provided to people not participating in SNAP E&T programs. Educational expenses will not be paid for training that is normally available to the public at no cost. E&T funds may be used only if Federal funds are not used to supplant other funding; the provider and/or individual has attempted to secure federal assistance (not including loans) such as Pell Grant, and such funds are not available; and the education program costs are associated with E&T program engagement. Education may be combined with supervised job search, job search training, or other qualifying components.

The educational provider will review and update the SNAPET Employment Plan at the conclusion of each semester or term, or as frequently as needed with the participant. The third-party providers will update the SNAPET Employment Plan as agreed upon with the state of Nevada. The provider will attempt to contact the participant every two weeks to ensure the individual is engaged in the activity and receiving support services necessary to participate in the program. For educational students, case management services will be completed by the provider in addition to receiving case management from the DSS SNAPET case manager if engaged in other non-education components not offered at the provider in addition to education.

Indicate the Target Population this component will serve. Select all that apply.

- ☒ ABAWDs
- ☒ Homeless
- ☒ Returning citizens (aka: ex-offenders)
- ☒ SNAP recipient 16 years of age and older
- ☒ Single parents
- ☒ Students
- ☒ Those that reside in rural areas
- ☒ Underemployed
- ☒ Veterans

Describe the criteria for participation. Include the skills, knowledge, or experience necessary for participation in the component. For example, literacy or numeracy levels, recent labor market attachment, computer literacy, etc.

This component is open to all SNAP recipients who have been screened as appropriate by eligibility staff using the established screening and referral policy. This component is open to all SNAP recipients over the age of 16 that are not receiving TANF and do not have significant barriers to employment. The SNAPET case manager/provider will complete an assessment and a review of the minimum qualifications for the in-demand career that the SNAPET participant is interested in pursuing and assessing if the SNAPET participant currently meets the minimum qualifications or if additional education or training is needed to improve their employability through skills attainment, or as part of job placement. The State of Nevada recognizes that free public education is available through the state public education system, it is neither reasonable nor necessary to pay for services that are available to the individual for free. Meeting contracted educational institutions program/ class requirements.

Will this component be offered statewide?

- ☒ Yes
- ☐ No

Projected Annual Participation. Projection should reflect a number of unduplicated individuals.

410

## Estimated Annual Component Administrative Cost

|                |
|----------------|
| \$2,913,884.00 |
|----------------|

Not supplanting. Describe how the State agency ensures that costs attributed to the E&T program are not supplanting funds used for other existing educational programs.

Our partners and DSS enter into a subaward agreement with grant assurances including to not supplant funds and they agree to request reimbursement according to the rate specified within the subaward for the tuition expenses per Nevada SNAPET participant incurred for allowable expenses under CFR Title 7 Part 273 and Title 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and audit requirements for Federal Awards.

Cost parity. Describe how the State agency ensures that costs charged to E&T do not exceed the costs charged for non-E&T participants.

Our partners and DSS enter into a subaward agreement which states they must charge at the same rate for services as the general public and they agree to request reimbursement according to the rate specified within the subaward for the tuition expenses per Nevada SNAPET participant incurred for allowable expenses under CFR Title 7 Part 273 and Title 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and audit requirements for Federal Awards. In addition, each partner is required to submit invoicing monthly with all required backup documentation. These invoices are reviewed by multiple DSS staff to ensure accurate invoicing and payment. Allowable back-up documentation for reimbursement from contacted third-party educational providers includes proof of non-federal scholarship funds used for SNAPET participants which state the specific purpose and intention for the use of the funds. The educational provider would only be reimbursed for allowable costs.

| Outcome Measure                                                                                                                                                    | Describe the methodology for the outcome reporting measure. Include timeframes being reported (e.g. denominator and numerator)                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Percentage of participants who participated in the component who obtain a recognized postsecondary credential or equivalent during participation in the component. | The numerator will include those participants who obtain a recognized postsecondary credential or equivalent during participation in the component in the federal fiscal year. The denominator will include participants that participated in the component in the federal fiscal year (10/01/2026 – 09/30/2027). |

## CONTRACTS OVERVIEW

The State agency must enter every contract or third-party partner. Additionally, the State agency must report if an intermediary directly holds subcontracts with employment and training providers for the delivery of SNAP E&T services. The table below summarizes overall information across all contracts.

| <b>Total Number of<br/>Contracts +<br/>Subcontracts</b> | <b>Total Participants<br/>to be Served by<br/>Contracts</b> | <b>Total Admin Costs</b> | <b>Total Participant<br/>Reimbursement<br/>Costs for<br/>Contracts</b> | <b>Total Budget</b> |
|---------------------------------------------------------|-------------------------------------------------------------|--------------------------|------------------------------------------------------------------------|---------------------|
| 8                                                       | 525                                                         | \$2,925,185.00           | \$1,781,696.00                                                         | \$4,706,881.00      |

## CONTRACTOR: COMMUNITY COLLEGE OF SOUTHERN NEVADA (CSN)

Select the provider type that is most applicable for this contract.

- ☐ Community-Based Organization
- ☒ Community College or other Institution of Higher Education
- ☐ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☒ Yes
- ☐ No

Is this Contractor an Intermediary with subcontractors?

- ☐ Yes
- ☒ No

Indicate the service type

- ☐ Consulting
- ☒ E&T Services
- ☐ Automation/IT
- ☐ Marketing
- ☐ Other

Will this E&T service be offered statewide?

- ☐ Yes
- ☒ No

Indicate the counties where the service is offered by this contractor.

- |                                                  |                                             |                                             |
|--------------------------------------------------|---------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> <b>County Name</b>      | <input type="checkbox"/> <b>County Name</b> | <input type="checkbox"/> <b>County Name</b> |
| <input type="checkbox"/> Carson City             | <input type="checkbox"/> Eureka County      | <input type="checkbox"/> Nye County         |
| <input type="checkbox"/> Churchill County        | <input type="checkbox"/> Humboldt County    | <input type="checkbox"/> Pershing County    |
| <input checked="" type="checkbox"/> Clark County | <input type="checkbox"/> Lander County      | <input type="checkbox"/> Storey County      |
| <input type="checkbox"/> Douglas County          | <input type="checkbox"/> Lincoln County     | <input type="checkbox"/> Washoe County      |
| <input type="checkbox"/> Elko County             | <input type="checkbox"/> Lyon County        | <input type="checkbox"/> White Pine County  |
| <input type="checkbox"/> Esmeralda County        | <input type="checkbox"/> Mineral County     |                                             |

Which components are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☐ Job Retention
- ☐ Job Search Training
- ☐ Supervised Job Search
- ☐ None

Which case management services are offered by this contractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

150

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$46,050.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$259,201.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

**CONTRACTOR: COMMUNITY SERVICES AGENCY (CSA)**

Select the provider type that is most applicable for this contract.

- ☐ Community-Based Organization
- ☐ Community College or other Institution of Higher Education
- ☒ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☒ Yes
- ☐ No

Is this Contractor an Intermediary with subcontractors?

- ☐ Yes
- ☒ No

Indicate the service type

- ☐ Consulting
- ☒ E&T Services
- ☐ Automation/IT
- ☐ Marketing
- ☐ Other

Will this E&T service be offered statewide?

- ☐ Yes
- ☒ No

Indicate the counties where the service is offered by this contractor.

- |                                                      |                                                     |                                                       |
|------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> <b>County Name</b>          | <input type="checkbox"/> <b>County Name</b>         | <input type="checkbox"/> <b>County Name</b>           |
| <input checked="" type="checkbox"/> Carson City      | <input checked="" type="checkbox"/> Eureka County   | <input type="checkbox"/> Nye County                   |
| <input checked="" type="checkbox"/> Churchill County | <input checked="" type="checkbox"/> Humboldt County | <input checked="" type="checkbox"/> Pershing County   |
| <input type="checkbox"/> Clark County                | <input checked="" type="checkbox"/> Lander County   | <input checked="" type="checkbox"/> Storey County     |
| <input checked="" type="checkbox"/> Douglas County   | <input type="checkbox"/> Lincoln County             | <input checked="" type="checkbox"/> Washoe County     |
| <input checked="" type="checkbox"/> Elko County      | <input checked="" type="checkbox"/> Lyon County     | <input checked="" type="checkbox"/> White Pine County |
| <input type="checkbox"/> Esmeralda County            | <input checked="" type="checkbox"/> Mineral County  |                                                       |

Which components are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Job Retention
- ☒ Job Search Training
- ☒ Supervised Job Search
- ☐ None

Which case management services are offered by this contractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

35

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$22,200.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$77,372.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

**CONTRACTOR: GREAT BASIN COLLEGE (GBC)**

Select the provider type that is most applicable for this contract.

- ☐ Community-Based Organization
- ☒ Community College or other Institution of Higher Education
- ☐ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☒ Yes
- ☐ No

Is this Contractor an Intermediary with subcontractors?

- ☐ Yes
- ☒ No

Indicate the service type

- ☐ Consulting
- ☒ E&T Services
- ☐ Automation/IT
- ☐ Marketing
- ☐ Other

Will this E&T service be offered statewide?

- ☐ Yes
- ☒ No

Indicate the counties where the service is offered by this contractor.

- |                                                      |                                                     |                                                       |
|------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> <b>County Name</b>          | <input type="checkbox"/> <b>County Name</b>         | <input type="checkbox"/> <b>County Name</b>           |
| <input checked="" type="checkbox"/> Carson City      | <input checked="" type="checkbox"/> Eureka County   | <input type="checkbox"/> Nye County                   |
| <input checked="" type="checkbox"/> Churchill County | <input checked="" type="checkbox"/> Humboldt County | <input checked="" type="checkbox"/> Pershing County   |
| <input type="checkbox"/> Clark County                | <input checked="" type="checkbox"/> Lander County   | <input checked="" type="checkbox"/> Storey County     |
| <input checked="" type="checkbox"/> Douglas County   | <input type="checkbox"/> Lincoln County             | <input checked="" type="checkbox"/> Washoe County     |
| <input checked="" type="checkbox"/> Elko County      | <input checked="" type="checkbox"/> Lyon County     | <input checked="" type="checkbox"/> White Pine County |
| <input type="checkbox"/> Esmeralda County            | <input checked="" type="checkbox"/> Mineral County  |                                                       |

Which components are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☐ Job Retention
- ☐ Job Search Training
- ☐ Supervised Job Search
- ☐ None

Which case management services are offered by this contractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

75

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$371,250.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$194,634.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

## CONTRACTOR: TRUCKEE MEADOWS COMMUNITY COLLEGE (TMCC)

Select the provider type that is most applicable for this contract.

- ☐ Community-Based Organization
- ☒ Community College or other Institution of Higher Education
- ☐ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☒ Yes
- ☐ No

Is this Contractor an Intermediary with subcontractors?

- ☐ Yes
- ☒ No

Indicate the service type

- ☐ Consulting
- ☒ E&T Services
- ☐ Automation/IT
- ☐ Marketing
- ☐ Other

Will this E&T service be offered statewide?

- ☐ Yes
- ☒ No

Indicate the counties where the service is offered by this contractor.

- |                                                      |                                                     |                                                       |
|------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> <b>County Name</b>          | <input type="checkbox"/> <b>County Name</b>         | <input type="checkbox"/> <b>County Name</b>           |
| <input checked="" type="checkbox"/> Carson City      | <input checked="" type="checkbox"/> Eureka County   | <input type="checkbox"/> Nye County                   |
| <input checked="" type="checkbox"/> Churchill County | <input checked="" type="checkbox"/> Humboldt County | <input checked="" type="checkbox"/> Pershing County   |
| <input type="checkbox"/> Clark County                | <input checked="" type="checkbox"/> Lander County   | <input checked="" type="checkbox"/> Storey County     |
| <input checked="" type="checkbox"/> Douglas County   | <input type="checkbox"/> Lincoln County             | <input checked="" type="checkbox"/> Washoe County     |
| <input checked="" type="checkbox"/> Elko County      | <input checked="" type="checkbox"/> Lyon County     | <input checked="" type="checkbox"/> White Pine County |
| <input type="checkbox"/> Esmeralda County            | <input checked="" type="checkbox"/> Mineral County  |                                                       |

Which components are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☐ Job Retention
- ☐ Job Search Training
- ☐ Supervised Job Search
- ☐ None

Which case management services are offered by this contractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

50

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$135,300.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$206,938.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

## CONTRACTOR: UNIVERSITY OF NEVADA LAS VEGAS (UNLV)

Select the provider type that is most applicable for this contract.

- ☐ Community-Based Organization
- ☒ Community College or other Institution of Higher Education
- ☐ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☒ Yes
- ☐ No

Is this Contractor an Intermediary with subcontractors?

- ☐ Yes
- ☒ No

Indicate the service type

- ☐ Consulting
- ☒ E&T Services
- ☐ Automation/IT
- ☐ Marketing
- ☐ Other

Will this E&T service be offered statewide?

- ☐ Yes
- ☒ No

Indicate the counties where the service is offered by this contractor.

- |                                                  |                                             |                                             |
|--------------------------------------------------|---------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> <b>County Name</b>      | <input type="checkbox"/> <b>County Name</b> | <input type="checkbox"/> <b>County Name</b> |
| <input type="checkbox"/> Carson City             | <input type="checkbox"/> Eureka County      | <input type="checkbox"/> Nye County         |
| <input type="checkbox"/> Churchill County        | <input type="checkbox"/> Humboldt County    | <input type="checkbox"/> Pershing County    |
| <input checked="" type="checkbox"/> Clark County | <input type="checkbox"/> Lander County      | <input type="checkbox"/> Storey County      |
| <input type="checkbox"/> Douglas County          | <input type="checkbox"/> Lincoln County     | <input type="checkbox"/> Washoe County      |
| <input type="checkbox"/> Elko County             | <input type="checkbox"/> Lyon County        | <input type="checkbox"/> White Pine County  |
| <input type="checkbox"/> Esmeralda County        | <input type="checkbox"/> Mineral County     |                                             |

Which components are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☐ Job Retention
- ☐ Job Search Training
- ☐ Supervised Job Search
- ☐ None

Which case management services are offered by this contractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

50

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$891,300.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$0.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$553,915.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

## CONTRACTOR: WORKFORCE CONNECTIONS

Select the provider type that is most applicable for this contract.

- ☐ Community-Based Organization
- ☐ Community College or other Institution of Higher Education
- ☒ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☐ Yes
- ☒ No

Is this Contractor an Intermediary with subcontractors?

- ☒ Yes
- ☐ No

Indicate the service type

- ☐ Consulting
- ☒ E&T Services
- ☐ Automation/IT
- ☐ Marketing
- ☐ Other

Will this E&T service be offered statewide?

- ☐ Yes
- ☒ No

Indicate the counties where the service is offered by this contractor.

- |                                                  |                                             |                                             |
|--------------------------------------------------|---------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> <b>County Name</b>      | <input type="checkbox"/> <b>County Name</b> | <input type="checkbox"/> <b>County Name</b> |
| <input type="checkbox"/> Carson City             | <input type="checkbox"/> Eureka County      | <input type="checkbox"/> Nye County         |
| <input type="checkbox"/> Churchill County        | <input type="checkbox"/> Humboldt County    | <input type="checkbox"/> Pershing County    |
| <input checked="" type="checkbox"/> Clark County | <input type="checkbox"/> Lander County      | <input type="checkbox"/> Storey County      |
| <input type="checkbox"/> Douglas County          | <input type="checkbox"/> Lincoln County     | <input type="checkbox"/> Washoe County      |
| <input type="checkbox"/> Elko County             | <input type="checkbox"/> Lyon County        | <input type="checkbox"/> White Pine County  |
| <input type="checkbox"/> Esmeralda County        | <input type="checkbox"/> Mineral County     |                                             |

Which components are offered by this contractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Job Retention
- ☒ Job Search Training
- ☒ Supervised Job Search
- ☐ None

Which case management services are offered by this contractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

165

Are participant reimbursements provided by the Contractor?

☒ Yes

☐ No

Total participant reimbursements costs (inclusive of federal and non-federal shares)

\$315,596.00

Amount of 100 percent Federal Funds (includes ABAWD Pledge Funds)

\$35,000.00

Total Amount of 50/50 (or 75/25) Admin Funds (inclusive of federal and non-federal shares)

\$1,598,125.00

Will this contract serve members of Indian Tribal Organizations (ITOs) and be reimbursed at 75%?

☐ Yes

☒ No

# **SUBCONTRACTOR: FOUNDATION FOR AN INDEPENDENT TOMORROW (FIT)**

## **INTERMEDIARY: WORKFORCE CONNECTIONS**

Select the provider type that is most applicable for this contract.

- ☒ Community-Based Organization
- ☐ Community College or other Institution of Higher Education
- ☐ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☒ Yes
- ☐ No

Which components are offered by this subcontractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Job Retention
- ☒ Job Search Training
- ☒ Supervised Job Search
- ☐ None

Which case management services are offered by this subcontractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

40

Are participant reimbursements provided? If so, how are they provided?

- ☐ Yes, by the intermediary
- ☒ Yes, by the subcontractor
- ☐ No

**SUBCONTRACTOR: IFOSTER****INTERMEDIARY: WORKFORCE CONNECTIONS**

Select the provider type that is most applicable for this contract.

- ☒ Community-Based Organization
- ☐ Community College or other Institution of Higher Education
- ☐ Workforce Center / American Job Center / Workforce Board
- ☐ Employer / Industry Partner
- ☐ Tribal Organization
- ☐ State or Local Agency

Is this provider a faith-based organization?

- ☐ Yes
- ☒ No

Is this provider a non-profit organization?

- ☒ Yes
- ☐ No

Which components are offered by this subcontractor?

- ☒ Career / Technical Education Programs or other Vocational Training
- ☒ Job Retention
- ☒ Job Search Training
- ☒ Supervised Job Search
- ☐ None

Which case management services are offered by this subcontractor?

- ☒ Comprehensive Intake Assessments
- ☒ Coordination with Service Providers
- ☒ Individualized Service Plans
- ☒ Other - Joint Case Management for Multi Provider
- ☒ Progress Monitoring
- ☒ Reassessment
- ☐ None

Annual Number of SNAP E&T Participants to be Served

125

Are participant reimbursements provided? If so, how are they provided?

- ☐ Yes, by the intermediary
- ☒ Yes, by the subcontractor
- ☐ No

## **WBL PROGRAMS OVERVIEW**

State agencies must report on each provider that plans to offer a Work-based Learning (WBL) component, whether it is unsubsidized or subsidized by SNAP E&T funds.

## OPERATING BUDGET

The regulations at 7 CFR 273.7(c)(6) outline State agencies must include an operating budget for the year. Complete all cost categories, as applicable. Note that the cost categories, outside of the contractual or county administered program line items, apply only to the State agency costs. The calculated values will automatically display upon selecting the Quick Save button.

### Direct Program and Admin Costs

|                                  | Non-Federal Share | Federal Share | Total        |
|----------------------------------|-------------------|---------------|--------------|
| Salary/Wages (State agency only) | \$0.00            | \$888,839.00  | \$888,839.00 |

List Full Time Equivalent (FTE) staff positions, percentage of time spent on the project, and average annual salary of each position. Example: E&T Manager - \$60,000 \* .50 FTE = \$30,000; 5 E&T Counselors = \$25,000 \* 1.00 FTEs \* 5 = \$125,000.

Family Services Specialist I - \$53,244.00 X 100% FTE X 2 = \$106,488.00;  
 Family Services Specialist I - \$57,817.00 X 100% FTE X 3 = \$173,451.00;  
 Administrative Assistant I - \$42,637.00 X 100% FTE = \$42,637.00;  
 Administrative Assistant I - \$39,421.00 X 100% FTE = \$39,421.00;  
 SSPSII - \$80,054.00 X 100% FTE = \$80,054.00;  
 SSPSII - \$76,609.00 X 95% FTE = \$72,779.00.

The other Administration Salary Costs are cost allocated. The Division has a Cost Allocation Plan (CAP) that has been approved by the Federal Division of Cost Allocation. It is reviewed annually and if necessary, amended. SNAPET costs are charged directly to the program to the greatest extent possible. The allocation of administration charges is included in the CAP. Salary/Wages are necessary to maintain the staff to operate the SNAPET program.

|                 | Non-Federal Share | Federal Share | Total        |
|-----------------|-------------------|---------------|--------------|
| Fringe Benefits | \$0.00            | \$401,888.00  | \$401,888.00 |

Explain how fringe benefits are calculated and clearly explain how the amount listed was determined. If charging fringe benefits to the E&T program, provide the approved fringe rates.

The SNAP Employment and Training Field Staff fringe benefit rates are based on the provided chart. The Administration fringe benefit rate is based on the percentage of the total employee compensation that is fringe benefits approximately 45% percent. Fringe benefits are provided to each State of Nevada employee and are part of the compensation package. This is necessary to maintain the staff to operate the SNAPET Program.

|                       | Non-Federal Share | Federal Share | Total  |
|-----------------------|-------------------|---------------|--------|
| Non-Capital Equipment | \$0.00            | \$0.00        | \$0.00 |

Describe non-capital equipment and supplies to be purchased with E&T funds.

N/a

|           | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b> |
|-----------|--------------------------|----------------------|--------------|
| Materials | \$0.00                   | \$450.00             | \$450.00     |

Describe materials to be purchased with E&T funds.

Office supplies are provided to SNAPET staff to operate the SNAPET Program on a daily basis. This includes items such as pens, pencils, highlighters, staples, tape, etc.

|        | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b> |
|--------|--------------------------|----------------------|--------------|
| Travel | \$0.00                   | \$1,200.00           | \$1,200.00   |

Describe the purpose and frequency of staff travel charged to the E&T program. This should not include E&T participant reimbursements for transportation. Include planned staff training and registration costs for training that will be charged to E&T funds.

Travel expenses for the SNAPET administrative staff to provide oversight and training to the district offices that operate the SNAPET Program. Consisting of a trip to Reno district offices. Travel expenses for the SNAPET staff to participate in community partner meetings including One-Stop Centers, County, and workforce partners.

|                | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b> |
|----------------|--------------------------|----------------------|--------------|
| Building Space | \$0.00                   | \$216,450.00         | \$216,450.00 |

Explain how building space is calculated and clearly explain how the amount listed above was determined. If charging building space to the E&T program, describe the method used to calculate space value.

Expenses incurred to house SNAPET staff in their respective offices. This expense is calculated based on the total building/space expenditures divided by the total number of full-time employee (FTE) positions. Then the number is multiplied by FTEs assigned 100% to SNAPET. The individuals not assigned to SNAPET 100% of the time are cost allocated.

|                                          | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b> |
|------------------------------------------|--------------------------|----------------------|--------------|
| Equipment and other capital expenditures | \$0.00                   | \$0.00               | \$0.00       |

Describe equipment and other capital expenditures over \$5,000 per item that will be charged to E&T funds. (In accordance with 2 CFR 200.407, prior written approval from FNA is required.)

N/a

|                                               | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b>   |
|-----------------------------------------------|--------------------------|----------------------|----------------|
| Subtotal / State Agency Costs Only            | \$0.00                   | \$1,508,827.00       | \$1,508,827.00 |
| Contractual Costs                             | \$1,445,092.50           | \$1,480,092.50       | \$2,925,185.00 |
| County Administered Direct Program Admin Cost | \$0.00                   | \$0.00               | \$0.00         |
| Total Direct Program and Admin Costs          | \$1,445,092.50           | \$2,988,919.50       | \$4,434,012.00 |

### Indirect Costs - Using Indirect Cost Rate

|                | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b> |
|----------------|--------------------------|----------------------|--------------|
| Indirect Costs | \$0.00                   | \$0.00               | \$0.00       |

Indirect costs (also called overhead costs) are allowable activities that support the E&T program, but are charged directly to the State agency. If using an indirect cost rate approved by the contingent agency, upload the approval letter.

### Indirect Costs - Using Federally Approved Cost Allocation Plan

|                                                                                       | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b> |
|---------------------------------------------------------------------------------------|--------------------------|----------------------|--------------|
| Federally Approved Cost Allocated Costs - State agency only                           | \$0.00                   | \$58,817.00          | \$58,817.00  |
| County Administered Allocated Costs (only applicable to County Administered Programs) | \$0.00                   | \$0.00               | \$0.00       |
| Total Allocated Costs based on Cost Allocation Plan                                   | \$0.00                   | \$58,817.00          | \$58,817.00  |

**In-kind Contribution**

|                            | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b>   |
|----------------------------|--------------------------|----------------------|----------------|
| State In-kind Contribution | \$0.00                   | \$0.00               | \$0.00         |
| Total Administrative Costs | \$1,445,092.50           | \$3,047,736.50       | \$4,492,829.00 |

**Participant Reimbursements**

|                                      | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b>   |
|--------------------------------------|--------------------------|----------------------|----------------|
| Dependent Care                       | \$93,000.00              | \$93,000.00          | \$186,000.00   |
| Transportation & Other Costs         | \$825,503.00             | \$825,503.00         | \$1,651,006.00 |
| State Agency Cost for Dependent Care | \$0.00                   | -                    | \$0.00         |
| Total Participant Reimbursements     | \$918,503.00             | \$918,503.00         | \$1,837,006.00 |

**Total Costs**

|            | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b>   |
|------------|--------------------------|----------------------|----------------|
| Total Cost | \$2,363,595.50           | \$3,966,239.50       | \$6,329,835.00 |

## FUNDING SOURCES

Fields for the Funding Sources section will populate from other sections, such as the Operating Budget section or annual allocations decided by FNA OET.

The system will provide the States 100 percent allocation as well as the target for the total 50/50 funds, as provided in the annual E&T final allocation memo.

State agencies may enter funds into the field "100 Percent Federal Grant - Additional Funds" for planning purposes. This field must be blank before initial submission. State agencies that wish to request additional 100% funds can do so via the Funding Requests tab. If the request is approved, State agencies will see the approved amount populated in this field, and a new State Plan Amendment must be submitted.

The system utilizes a formula that distributes administrative costs to the various funding sources (i.e. 100 percent Federal, 50 percent Federal Admin and 50 percent Non-Federal Admin.) The formula also establishes a funding hierarchy for the use of all available 100 percent Federal funds. This funding hierarchy will assign the planned administrative expenses against the regular 100 Federal grant first, then depending upon availability, against additional 100 percent funds, able-bodied adults without dependents (ABAWD) pledge funds, if applicable. Any planned costs over the available 100 percent funds will be evenly distributed against the 50 percent Admin funds.

The planned expenses shown for the field "100% Federal Grant" will be inclusive of the formula allocation, as well as any additional Federal funds approved. Fields in the column "Distribution of Planned Expenses" are populated from the planned expenses table. States can use this table to extrapolate figures, but cannot submit the form until 100% of Federal additional funds under the "Allocation or Target" column has been removed.

**SNAP Employment and Training Funding Sources**

| <b>Source Type</b> | <b>Funding Sources</b>                       | <b>Allocation or Target</b> | <b>Distribution of Planned Expenses</b> | <b>Over/Under Allocation/Target or Over/Under Planned Expenses</b> | <b>Percent of Allocation Planned Use</b> |
|--------------------|----------------------------------------------|-----------------------------|-----------------------------------------|--------------------------------------------------------------------|------------------------------------------|
| Federal            | 100 Percent Federal Grant                    | \$1,602,644.00              | \$1,602,644.00                          | \$0.00                                                             | 100.00%                                  |
| Federal            | 100 Percent Federal Grant - Additional Funds | \$0.00                      | \$0.00                                  | \$0.00                                                             | -                                        |
| Federal            | ABAWD Pledge Grant                           |                             | \$0.00                                  | \$0.00                                                             | -                                        |
| Federal            | Total - All 100 Percent Funds                | \$1,602,644.00              | \$1,602,644.00                          | \$0.00                                                             | -                                        |
| Federal            | 50 Percent Administrative                    | -                           | \$1,445,092.50                          | -                                                                  | -                                        |
| Non-Federal        | 50 Percent Administrative                    | -                           | \$1,445,092.50                          | -                                                                  | -                                        |
| Federal            | 50 Percent Participant Reimbursements        | -                           | \$918,503.00                            | -                                                                  | -                                        |
| Non-Federal        | 50 Percent Participant Reimbursements        | -                           | \$918,503.00                            | -                                                                  | -                                        |
| Federal            | Total 50 Percent Federal Target              | \$75,560.00                 | \$2,363,595.50                          | \$2,288,035.50                                                     | -                                        |
| <b>Total</b>       | All Sources                                  | \$1,678,204.00              | \$6,329,835.00                          | -                                                                  | -                                        |

**Total Fiscal Year Plan Funding**

| <b>Funding Sources</b>                      | <b>Non-Federal Share</b> | <b>Federal Share</b> | <b>Total</b>   |
|---------------------------------------------|--------------------------|----------------------|----------------|
| 100 Percent Federal Grant                   | -                        | \$1,602,644.00       | \$1,602,644.00 |
| ABAWD Pledge Grant                          | -                        | \$0.00               | \$0.00         |
| 50 Percent Administrative                   | \$1,445,092.50           | \$1,445,092.50       | \$2,890,185.00 |
| 50 Percent Dependent Care                   | \$93,000.00              | \$93,000.00          | -              |
| 50 Percent Transportation/Other             | \$825,503.00             | \$825,503.00         | -              |
| 50 Percent Total Participant Reimbursements | \$918,503.00             | \$918,503.00         | \$1,837,006.00 |
| Total 50 Percent Funds                      | \$2,363,595.50           | \$2,363,595.50       | \$4,727,191.00 |
| <b>Total</b>                                | \$2,363,595.50           | \$3,966,239.50       | \$6,329,835.00 |

## PLEDGE TO SERVE ALL ABAWDs

The Act authorizes FNA to allocate \$20 million annually to State agencies that commit, or pledge, to ensuring the availability of education, training, or workfare opportunities that permit able-bodied adults without dependents (ABAWDs) to remain eligible beyond the 3-month time limit.

To be eligible for these additional funds (pledge funds), State agencies must pledge to offer and provide an opportunity in a work program that meets the participation requirements of 7 CFR 273.24 to every applicant and recipient who is in the last month of the 3-month time limit and not otherwise exempt. Individuals are exempt from the time limit if they meet an exception under 7 CFR 273.24(c), reside in an area covered by a waiver in accordance with 7 CFR 273.24(f), or who are exempted by the State under 7 CFR 273.24(g).

Is the State agency pledging to offer qualifying activities to all ABAWDs subject to the criteria under 7 CFR 273.7(d)(3)(i)?

☐ Yes

☒ No